

ADAMS COUNTY BOARD OF SUPERVISORS AGENDA

Adams County Board Room

May 17, 2016 6:00 p.m.

1. Call to Order by the Chairman
2. Was meeting properly announced?
3. Moment of silence
4. Pledge of Allegiance
5. Roll Call
6. Approve agenda
7. Approval of the April 26, 2016 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Wysocky, Allen, Babcock, Borud, Carlson and Colburn.
10. **Claims:** None
11. **Correspondence:** Letter from Town of Richfield opposed to proposed forestry district zoning draft.
12. **Appointments:** None
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Land Information-LiDAR/orthoimagery
 - Daric Smith, RIDC hand out a written report
 - Report by Thaddeus Kubisiak, County Manager/Administrative Coordinator

16. Review Committee Minutes			
Ad Hoc Com on Appt 4/20 Admin & Fin 4/8 Airport 4/11 CWCAC 2/24	County Board 4/26 Executive 4/5 H&HS/V 3/16, 3/21, 4/11 Hwy 4/14, 4/19	L&W 4/11 Library 3/28 P & Z 4/6, 4/18, 5/4 Property 4/14	PS&J 4/13 Solid Waste 4/13 Surveyor April 2016 UW Extension 4/12

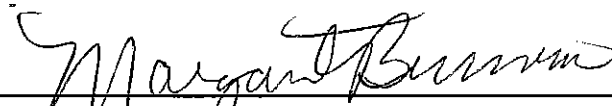
17. **Resolutions:** None
18. **Ordinances:**
 - Ord. #11:** Rezone property from an A1 Exclusive Agriculture District to a B1 Rural Business District of the Adams County Comprehensive Zoning Ordinance to allow continued use as a campground with bunkhouses, cabins and lake lodge, Property located in Section 6, Township 15 North, Range 7 East, Lot 1 of CSM 5818 at 3002 and 3018 Cty Trk B, Town of Jackson, Adams County, Wisconsin.
 - Ord. #12:** Rezone property from an A3 Secondary Agriculture District to an R1-LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance, Property located in the NE ¼, SE ¼, Section 13, Township 14 North, Range 7 East, at 3867 1st Lane, Town of New Haven, Adams County, Wisconsin.
19. **Denials:** None
20. **Petition:** None
21. Approve claims.
22. Approve Per Diem and Mileage.
23. Motion for County Clerk correct any and or all errors
24. Set next meeting date(s)
25. Adjournment

Town of Richfield
153 Cumberland Ave
Coloma, WI 54930


4/27/2016

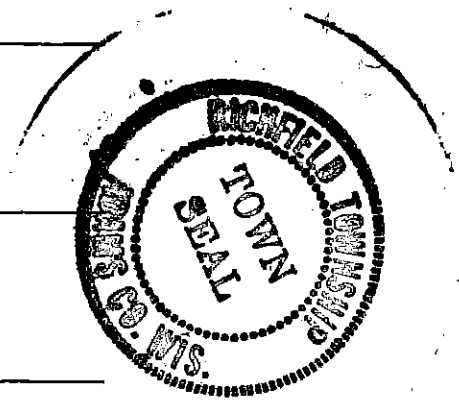
Thad Kubisiak-County Manager /Administrative Coordinator,
Cindy Phillippi-County Clerk,
Phil McLaughlin- Planning & Zoning ,
ENTIRE Adams County Board of Supervisors


The Town Board of Richfield, Adams County is writing this letter to Inform the above listed persons that The TOWN OF RICHFIELD is OPPOSED to the Proposed Forestry District Zoning Draft. The Town board of Richfield intends to seek procedural information about beginning the process of withdrawing from County Planning & Zoning due to the nature of the draft and the lack of clarity in the wording of the draft as requested by Town Residents.


Margaret Burrows , Chairperson


Ronald Burrows, Supervisor I


Gary Lueck, Supervisor II



Attest 
Tanya Burrows, Clerk

4/27/16

COPY

Ayres Associates, North Central Wisconsin Regional Planning Commission (NCWRPC)

May 6, 2016

CV # 32064
deposited May 9, 2016

Jodi Helgeson
Adams County
PO Box 219
Friendship, WI 53934

Dear Ms. Helgeson:

Enclosed you will find a cost share reimbursement check in the amount of \$22,293. Please keep in mind your partners who brought funding to this project: Wisconsin NRCS and Wisconsin DNR, Wisconsin Public Service, We Energies, Adams-Columbia Electric Cooperative, and Ho-Chunk Nation.

Looking to the future of orthoimagery in your county, and counties across Wisconsin, we have an opportunity to build on our past successes. WROC is a grassroots effort unparalleled anywhere else in the United States. It embodies the cooperative nature of the land information community of Wisconsin, and we feel that this serves as the most effective foundation for maintaining and building orthoimagery and LiDAR coverage across the state. Currently, over 100 public and private organizations in Wisconsin are directly benefitting from new orthoimagery and LiDAR data thanks to the members and partners that worked together through WROC.

We would like to thank you again for participating in WROC in 2015. Your membership is the number one reason that WROC was successful again this round, and it keeps Wisconsin land information moving forward. We look forward to working with you again in the future.

Sincerely,

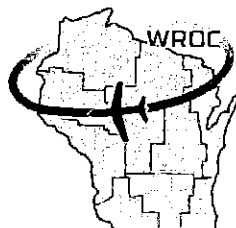
Kirk M Contrucci

Kirk Contrucci
Ayres Associates
608-443-1200

Andrew Faust

Andrew Faust
NCWRPC
715-849-5510

AYRES
ASSOCIATES





Adams County Government

PO Box 102

Friendship, WI 53934

Thaddeus Kubisiak, County Manager/Administrative Coordinator

Phone: 608-339-4579 Fax: 608-339-4509

thad.kubisiak@co.adams.wi.us

5-10-2016

Wisconsin Dells Tourism Summit

On May 5th, the Wisconsin Dells Visitor and Convention Bureau hosted an inaugural national tourism summit at Ho Chunk Casino. Nationally recognized speakers provided insight about the latest in industry trends and forecasts, fundamental pieces of marketing, public relations and business development. Patrick Reinsma, Regional Tourism Specialist with the Wisconsin Department of Tourism, spoke about the tools available to local organizations. He mentioned that the Department of Tourism offers hour long presentations to local organizations at no cost. This may be a topic for a future Strategic Planning meeting.

Solid Waste Department

Last month, I shuffled my schedule around and reserved 5 full days at the solid waste facility. While at the landfill, I worked with the Solid Waste Director to finalize an updated list of the department's heavy equipment. Also, we identified methods to generate revenue through more rolloff containers as well as more efficient delivery options. Other revenue generating mechanisms were discussed such as auctioning off seldom used pieces of heavy equipment. Please mark your calendars to help with the Clean Sweep, occurring later this summer.

Dellwood Snowmobile Bridge

As you may have read in the newspaper, the Chapter 30 permit notice was published on the May 4th edition of the Times Reporter. The public has a 30 day comment period to submit comments or to request a hearing. If a hearing is not requested, we will initiate the public bidding process to award the project. This project is projected to be completed before the snowmobile trails open in the fall.

Health and Human Services Billing Software

Currently we are experiencing technical difficulties with the new billing software at Health and Human Services. Forward Health, the billing arm of the state's Department of Health Services, has mandated that all invoicing must be electronic, therefore we hired Echo Billing Solutions to build an invoicing software for our department. Unfortunately, the software is not working as planned and we are behind in billing. I have joined the Health and Human Services Director during two recent phone conferences with the company. We established a deadline of May 31st to get the program functional.

Annual Financial Audit

The annual financial audit was conducted during the 3rd week of April this year. Each department of the county was involved and worked well to comply with the auditing firm requests. During the exit meeting, there were some minor corrective suggestions, but overall, we didn't have anything out of the ordinary. A more thorough report will be offered later in the year by the auditing firm.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the Town Board of Jackson on March 30, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 7, 2016, RLDS Church Camp Oak Hills owner and Jeremy Lasage, prospective buyer, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a portion of property (approx. 68.41) in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 4, 2016, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed Zoning Ordinance Amendment to the Adams County Board of Supervisors; now, therefore,


The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Comprehensive Zoning Ordinance 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A1 Exclusive Agriculture District to a B1 Rural Business District of the Adams County Comprehensive Zoning Ordinance to allow continued use as a campground with bunkhouses, cabins and lake lodge;

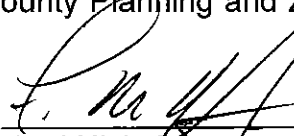
Property located in Section 6, Township 15 North, Range 7 East, Lot 1 of CSM 5818 at 3002 and 3018 Cty Trk B, Town of Jackson, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of May, 2016.

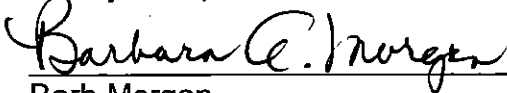
Recommended for enactment by the Adams County Planning and Zoning Committee on this 4th day of May, 2016



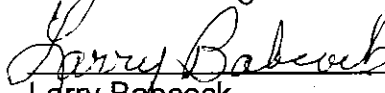
Randy Theisen



Fred Nickel



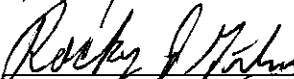
Barb Morgan



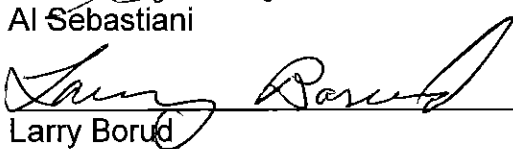
Larry Babcock



Al Sebastiani



Rocky ~~Morgan~~ Gilner



Larry Borud

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of May, 2016

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
MAY 4, 2016 – Room A260 -Courthouse
Friendship, WI 53934
Room A260 Courthouse – 1:00 P.M.

RLDS Church Camp Oak Hills – Rezoning request of a portion of a parcel (68.41 acres) from an A1 Exclusive Agriculture District to a B1 Rural Business District with a Conditional Use Permit under Section 5-12.03 (E) to allow continued use as a campground with bunkhouses, cabins and lake lodge along with a Conditional Use Permit under Section 5-3.03 (A) (21) for the A1 Exclusive Agriculture portion (36 acres) to allow youth farming education on property located in Section 6, Township 15 North, Range 7 East, Lot 1 of CSM 5818 at 3002 and 3018 Cty Trk B, Town of Jackson, Adams County, Wisconsin.

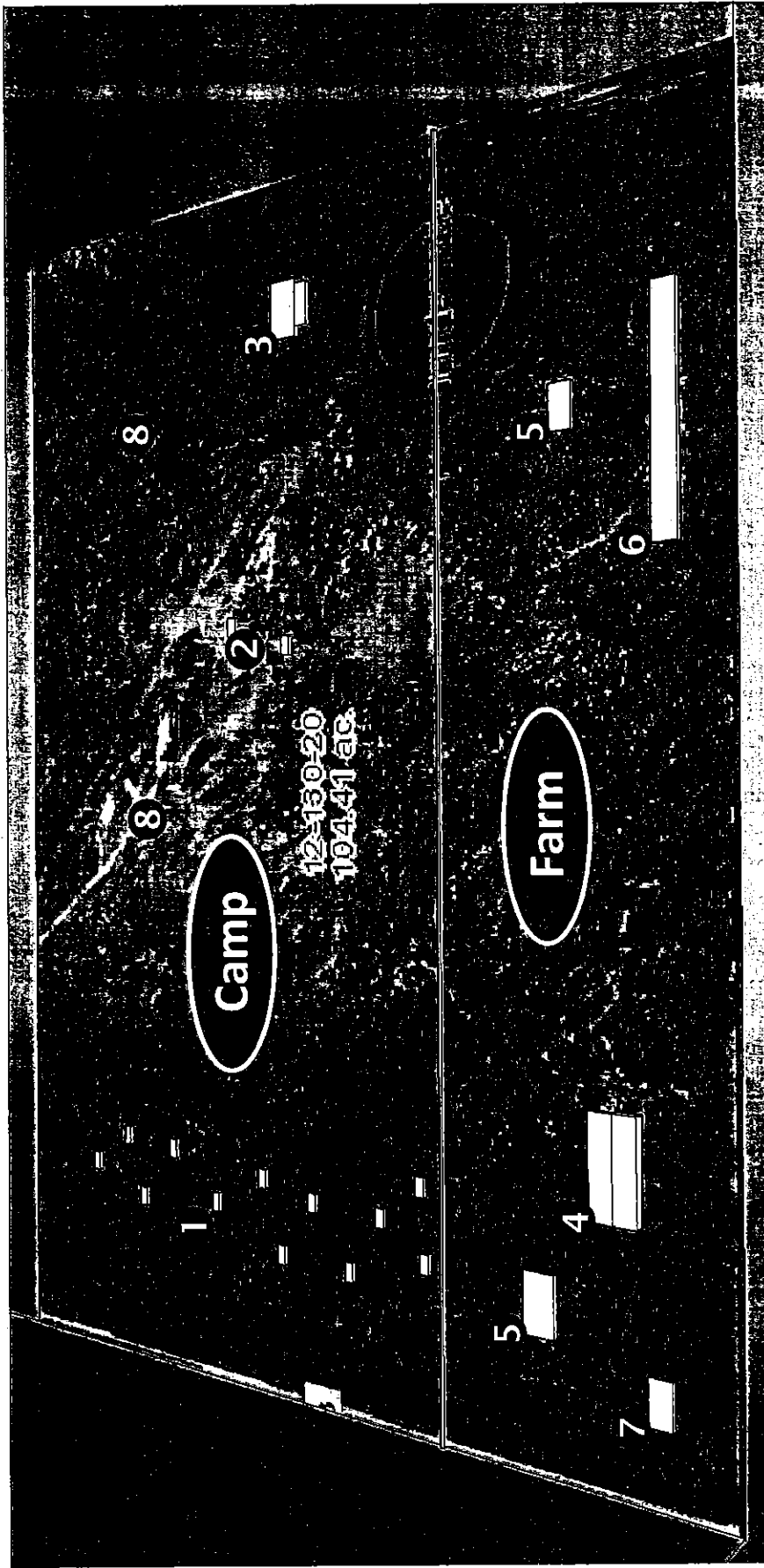
Appearing for with testimony: Jeremy Lesage, buyer was present to explain the request, along with his wife Mary. Murray Barentine, representative of the church was also present to show support of the project.

No one appearing against.

Correspondence: Notification from the Town Board of Jackson that they met on April 12, 2016 and have no objection to the zoning change.

Disposition: Barb Morgan made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Larry Borud seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

Youth Farm Education Camp – Site Plan Overview



- | | | | |
|----------|-------------------------------|----------|---|
| 1 | Cabins | 5 | Utility Sheds |
| 2 | Youth Bunkhouses & Bathhouses | 6 | Greenhouse |
| 3 | Lake Lodge | 7 | Farmhouse |
| 4 | Barn (Chickens, etc.) | 8 | Existing Camp Buildings & Campground with some additional sites |

ORDINANCE 12 - 2016
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2011 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On April 11, 2016, Bonita J. Petersen, owner petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land (4.72 acres) in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on May 4, 2016, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

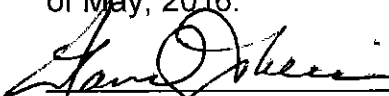
The County Board of Supervisors of the County of Adams does ordain as follows:


Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A3 Secondary Agriculture District to an R1-LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance;


Property located in the NE ¼, SE ¼, Section 13, Township 14 North, Range 7 East, at 3867 1st Lane, Town of New Haven, Adams County, Wisconsin.


Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of May 4, 2016.

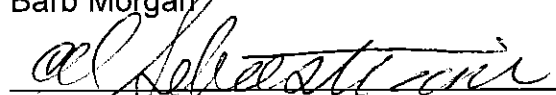
Recommended for enactment by the Adams County Planning and Zoning Committee on this 4th day of May, 2016.

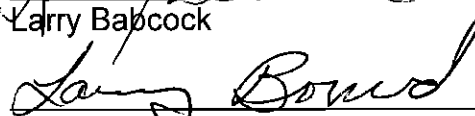

Randy Theisen

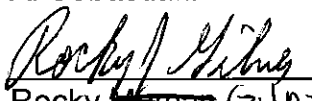

Fred Nickel


Barb Morgan


Larry Babcock


Al Sebastiani


Larry Borud


Rocky ~~Morgan~~ Gerner

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of May, 2016

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE
MAY 4, 2016 – Room A260 -Courthouse
Friendship, WI 53934
Room A260 Courthouse – 1:00 P.M.

Bonita J. Petersen – Rezoning request of a 4.17 acre parcel from an A3 Secondary Agriculture District to an R1-LL Single Family Residential District in order to correct an illegal land division with a Certified Survey Map on property located in the NE ¼, SE ¼, Section 13, Township 14 North, Range 7 East, at 3867 1st Lane, Town of New Haven, Adams County, Wisconsin.

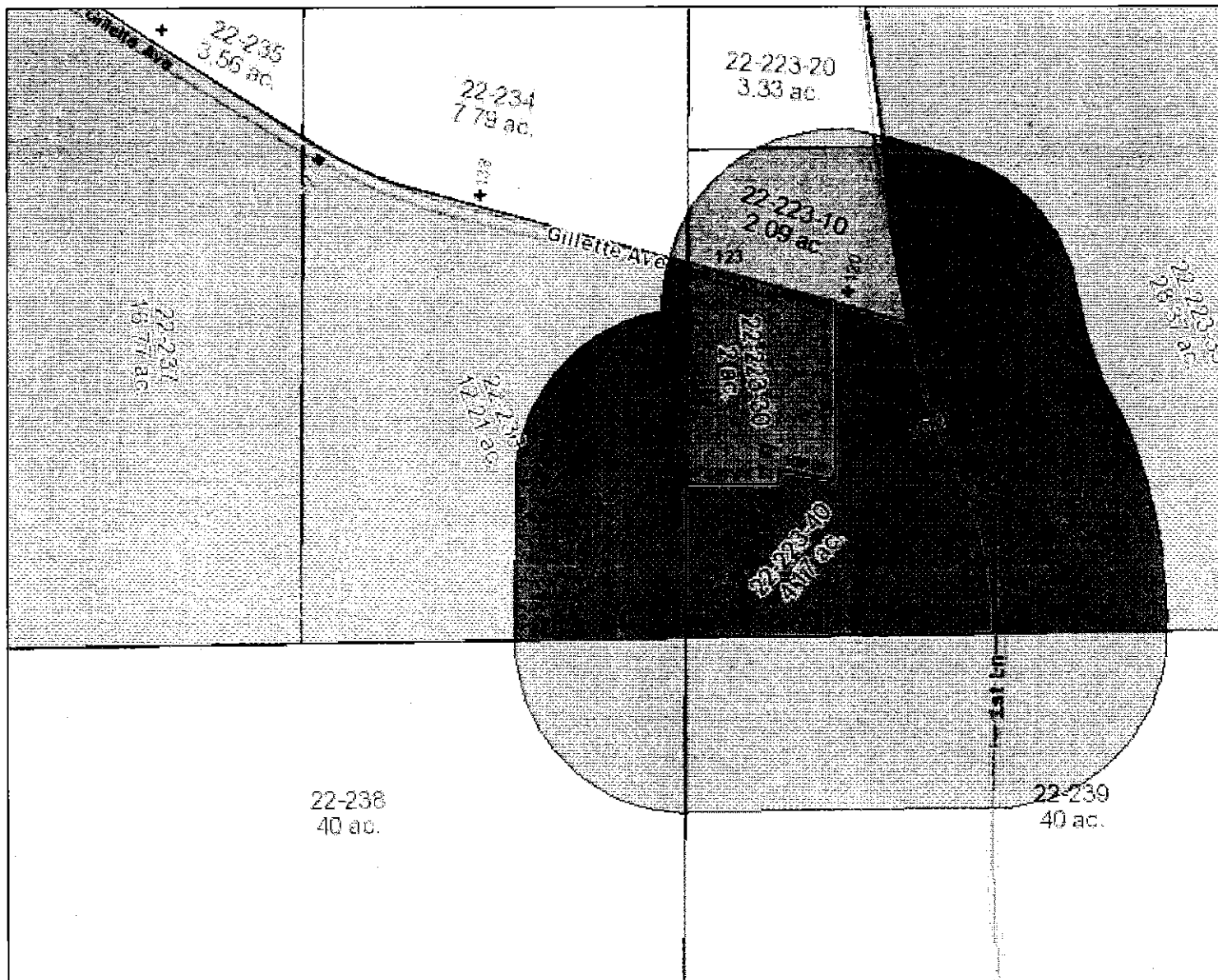
Appearing for with testimony: Scott Hewitt, Land Surveyor for Grothman & Associates represented Ms. Petersen.

No one appearing against.

Correspondence: Notification from the Town Board of New Haven that they met on March 14, 2016 and have no objection to the zoning change.

Disposition: Fred Nichol made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

Web Map



April 11, 2016

Adams Co.

1:4,514



- | | | | | | |
|--|-----------------|--|--------------------|--|---------------------------|
| | State Highway | | Municipal Boundary | | Special Flood Hazard Area |
| | County Highway | | Sections | | 100 Year Flood Zone |
| | Local Road | | Property Addresses | | Floodway |
| | Railroad | | Schools | | Parcel Lines |
| | County Boundary | | Hospital | | |

DISCLAIMER: This map is for informational purposes and has not engineering purposes. Users of this information should review or co the usability of the information. Adams County makes no warranty makes no warranty or guarantee as to the content, accuracy, time assumes no legal responsibility for the information contained hereor

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEB NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong) and the GIS User Community

**AD HOC COMMITTEE ON
APPOINTMENTS MINUTES**
Wed, April 20th at 11:30 a.m. County
Board Room

Meeting was called to order by County Clerk, Phillippi at 11:40 a.m.
Roll call: Present, Grabarski, West and Allen. Also present, Kubisiak and Wagner.

Motioned by Grabarski/Allen to approve the agenda. Motion carried by unanimous voice vote.

Discuss and/or act on recommendations for committee, board and commission appointments;

ADMINISTRATIVE & FINANCE

Allen
Grabarski
Parr
Pisellini
West

(Airport Commission 6 years)

Bourke Mike
Gilner (CBS)
Pollina Steve
Reuterskiold Jerry

(Board of Adjustments 3 years) (term ends)

Beaver Bob	(Chair)	4-18
Benkowski Robert		4-16
Croke Catherine	(Sec)	4-16
Feller Tom	(Vice-Chair)	4-18
Krause Bob		4-16

(Central WI Economic Board Development)

Diemert Tim

(Central WI Community Action Council) (CWCAC)

Dave Repinski (CBS)

CDBG (1-10)

Allen (CBS)
Feller Tom
Pisellini (CBS)

Phillippi Cindy
West (CBS)
Wirth Dick

ETHICS

Oleson Kelly
Croke Tom
Hickethier (CBS)
Fahrenkrug Terry (Chair)
Parr (CBS)

(FAIRBOARD ((Liaison))

Kotlowski (CBS)

(Golden Sands)

Pisellini (CBS)

(Health Insurance) Advisory

Hamburg (CBS)
West (CBS)

HEALTH & HUMAN SERVICES 3 YEARS

Allen (CBS)
Colburn (CBS)
Dehmlow (CBS)
Dr. Cynthia Gannon (Doctor)
Grabarski (CBS)
Harvey-Beversdorf Teresa
Hickethier (CBS)
Johnson-Schuh Debra
Djumadi (Citizen)

(H&HSB – Aging Advisory) (per aging dept)

Oleson (H&HSB Director)
Djumadi (Citizen)
Kissenger Bob
Martin Al
Peterson James
Richards Donna (ADRC)
Scott Millie

(H&HSB – ADRC)

Anderson Bobbie Jo (Physically Disabled Children)
Dehmlow (CBS)
Djumadi (Citizen)

**(H&HSB – Community Response Program
Advisory)**

Allen (CBS)

**H&HSB- Comprehensive Community Services
(CCS)**

(CBS)

**(H&HSB – Nutrition Advisory((Bi-Monthly))
(per aging dept)**

Breene John

Breene Sylvia
 Karbowski Martha
 Kissinger Bob
 Kissinger Jean
 Kotlowski (CBS)
 Oleson, Director
 Richards Donna
 Sabby Don
 Sabby Pat
 Van Beek Diane
 Voyles George

(H&HSB – Long Term Support Advisory)

(Quarterly)

Buerger Dawn	Physical Disabilities (2)
Davis Norma	Elderly (1)
Colburn	(CBS)
Goerke Wendy	Nursing Home (D)
Malecki Kelly	Children's Services (B3)
Oleson Kelly	Director
Peterson Kathleen	Developmental Disabilities (3)
Rhinehart Melinda	Medical Center (F)
Richards Donna	Aging Director (B)
Romell Karen	Mental Health (5)
Schultz Kathleen	Home Health (E)
Tomsyck Lorie	Public Health (A)

(H&HSB - Marsh County Alliance)

Allen

(H&HSB - South Central Environmental Health Consortium)

Carlson Rick
 Colburn (CBS)

HIGHWAY

Babcock
 Borud
 Carlson
 Hamburg
 Wysocky

(Housing Authority 5 years)

Repinski (CBS)
 Robertson Tom
 Skala (CBS)
 Theisen Randy
 Wirth Dick

(Land Information)

Galloy Jon	GIS Technician
Gervais Jane	Emergency Management
Helgesen Jodi	ROD/Land Info
Kotlowski Patrick	Hwy Commissioner
Kubisiak	County Manager
McGhee Dawn	MIS
McLaughlin Phil	Zoning Administrator

Parr Bill	Realtor
Phillippi Cindy	County Clerk
Quinnell Brenda	Solid Waste Director
Rhinehart Greg	County Surveyor
Sedlar Wally	Land/Water Conservationist
Theisen Sue	Real Property Lister
West John	(CBS)
Wollin Sam	Sheriff
Zander Jani	Treasurer

LAND & WATER RESOURCE/RECREATION

Bork Kevin	(FSA)
Johnson	(CBS)
Karch Onufry	(Citizen)
Morgan	(CBS)
Nickel	(CBS)
Pisellini	(CBS)
Wysocky	(CBS)

(Library Board 3 years) (term ends)

Challoner Kathleen	12-18
Edwards, Marge	12-16
Peterson Dana (School Rep.)	12-17
Kreten James	12-17
Nelson Mary (Pres.)	12-17
Skala	4-19
Townsend Pat	12-18

(SCLS)

Nelson Mary	1-16
Townsend Pat (alternate)	

(Local Emergency Planning Commission) LEPC

Beckman Darcie	Media
Colburn	(CBS)
Fahrenkrug Terry	Sheriff's Dept.
Frantz John	Rome Fire Dept
Gervais Jane	Em Mangement
Grosssheusch Sarah	Pub Health
Kotlowski Patrick	Cty Hwy Commiss
McElmurry Lisa	American Red Cross
Miller Dawn	Allied Cooperative
Goff Bob	WCWI Radio
Rogers Jeff	ARES/RACES
Sass Marc	DNR
Switzer Scott	Moundview Hsp
Wollin Sam	Sheriff

(North Central WI Regional Planning Commission) NCWRPC

Bakovaka Rick	
Hickethier	(CBS)

(North Central Wisconsin Workforce Development) NCWWDB (Quarterly)

Gilner	(CBS)
Skala	(CBS)

PLANNING AND ZONING

Babcock
 Borud
 Morgan
 Nickel
 Repinski
 Sebastiani Al (Citizen)
 Theisen Randy (Citizen)

PROPERTY

Dehmlow
 Gilner
 Hamburg
 Kotlowski
 Repinski

PUBLIC SAFETY & JUDICIARY

Allen
 Colburn
 Gilner
 Grabarski
 Hickethier

(Rural Industrial Development Commission)**(RIDC)**

Bula Lynda
 Diemert Tim
 Hickethier (CBS)
 Hillert Marti
 Parr Scott
 Pollex Eric
 Walsh-Laehn Tanya

SOLID WASTE

Babcock
 Carlson
 Johnson
 Kotlowski
 Skala

(Traffic Safety Commission)

Anderson Brett	Police Chief City of Adams
Bonnett Tania	Law
Bott Bob	WIS DOT/WSP/BOTS
Brugman Dan	NC Regional Traffic Engineer
Colemer Teresa	AF School District/Bus Co
Fahrenkrug Terry	Co Sheriff Chief Deputy
Falash Laurie	Secretary/Treasurer
Grosshuesch Sarah	Public Health
Kotlowski Patrick	Hwy Commissioner
LaQueue Warren	Mayor City of Adams
Lauby Jason	Police Chief Town of Rome
Sonnenberg Jon	Hwy Safety Coordinator
Paul Morrison	Sgt. Sheriff's Office
Vandenhoven Chris	Wisconsin State Patrol
Wollin Sam	Sheriff

(Veteran's Service Commission) (Quarterly)

Arnold Bill	3 yrs	term ends 4-2019
Colburn Scott	3 yrs	term ends 4-2017
Grignano Jack	3 yrs	term ends 4-2019
Heideman Ed	3 yrs	term ends 4-2017
LaPointe Jim	3 yrs	term ends 4-2019

WORK SAFETY

Hamman Tracy
 Kaye Marcia
 Kotlowski Patrick
 Pisellini (CBS)
 Quinnell Brenda

(County Representative to Lake District)

Easton	Dehmlow
Fawn	Babcock
Friendship	Parr
Goose Lake	Skala
Jordan	Mike Backus
McGinnis Lake	Nickel
Mason Lake	Hamburg
Patrick Lake	Johnson
Peppermil	Borud
Roche A Cri	Allen
Tri Lakes	Pisellini

Motioned by West/Grabarski to forward recommended appointments to County Board on April 26th, 2016. Motion carried by unanimous voice vote.

Set next meeting date: Possible meeting on April 25th, 2016 at 1:30 p.m.

Motioned by West/Allen to adjourn at 1:20 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

ADMINISTRATIVE & FINANCE MINUTES

Friday, April 8, 2016 9:00 a.m.

The meeting was called to order by West at 9:00 a.m. Present was Grabarski, Hamburg, Kotlowski, Babcock and West. Also present was Phillippi, Zander, Kubisiak and Kaye.

The meeting was properly noticed.

Motioned by Grabarski/Hamburg to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Hamburg/Kotlowski to approve the minutes of March 4, 2016. Motion carried by unanimous voice vote.

There was no public participation and no correspondence.
WIFLI discussion took place.
County Manager/Administrative Coordinator gave a report.

Zander gave a verbal report on office activities and handed out a written financial report.

McGhee provided a written financial report and passed out materials regarding ECHO and the state link progress.

Phillippi gave a verbal report on office activities and a Rome update.

Next meeting date is set for April 19, 2016 at 8:45 a.m.

Motioned by Hamburg/Kotlowski to adjourn at 10:43 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee.
CP/bw

Minutes of Adams Co. Airport Commission

April 11th, 2016

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Mike Bourke, Dave Repinski, Rocky Gilner and Jerry Reuterskiold.
Also present Airport Manager Mike Scott, Airport Groundskeeper Sheldon Sundsmo, County Administrator Thad Kubisiak and Mike Hartz.

Motion to approve published agenda by Pollina second by Bourke no discussion, motion carried.

Motion to approve Minutes, as published, of March 14, 2016 Airport Commission by Pollina, Second by Reuterskiold. No discussion. Motion carried.

Report of Airport Manager

Scott Reviewed Correspondence, Scott reported that WBOA (Wisconsin Bureau of Aeronautics) sent info on flying clubs at airports. Does not affect 63C.

Scott presented the current bills for review which included fuel and the labor to repair the snow plow truck. He also reported that through February all accounts were below budget except health ins.

Scott reported that we sold 314 gals. Of fuel in the first quarter versus 470 gals. last year. He also reported that the fuel price was now \$3.85.

Scott gave an Airport Improvement Project update. He reported that the WBOA was working on land acquisition, snow removal equipment and fencing.

Scott reported that the two Aerial Applicator leases were ready to be acted on by the commission however they would be amended at a later date when the airport minimum standards were updated.

Motion by Bourke to accept the lease agreement with Agricare Aerial, second by Gilner, motion carried.

Motion by Reuterskiold to accept the lease agreement with Reabe Aerial, second by Bourke, motion carried.

Scott reported that he met with 3 of the 4 applicants for Consultant services that will assist the airport with the Airport Improvement Project. The commission reviewed the information on each of the 4 applicants, using the guide lines provided by the WBOA. Motion by Gilner, to direct the airport manager to send a letter to the WBOA, that the commission recommends that Becher Hoppe be given first consideration followed by MSA, and then Mead and Hunt. Second by Reuterskiold, motion carried.

Motion to accept Airport Managers Report by Bourke second by Pollina. Motion carried.

Report of Grounds keeper

Sundsmo reported that the wind sock was damaged by recent high winds and will be replaced in the next couple of weeks.

Motion to accept Grounds keeper report by Bourke, second by Pollina, Motion carried.

Audience comments: Mike Hartz inquired about the upcoming Aviation Conference sponsored by the WBOA.

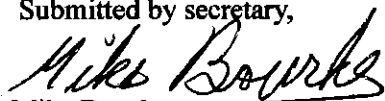
Chairman Repinski then asked for a motion to revisit item H on the agenda. Motion by Pollina to revisit item H, which is to review upcoming workshops. Second by Repinski, Motion carried.

Motion by Pollina to authorize the Airport manager to attend the WBOA Airport Conference, second by Reuterskiold, Motion carried.

Motion by Bourke to adjourn until 7:00 PM Monday May 9th, 2016,. Second by Gilner. No discussion. Motion carried.

Meeting adjourned at 8:05 PM.

Submitted by secretary,

A handwritten signature in black ink that reads "Mike Bourke". The signature is written in a cursive style with a large, stylized "M" and "B".

Mike Bourke

Minutes not officially approved yet.

MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: February 24, 2016

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Dave Repinski, Sandy Wormet, John Atkinson, Scott Beard, Bob McClyman, Donna Maly, Stacy Ewert, Muriel Harper, Charlie Krupa, Dave Singer, David Moore, Renee Greenland, and John Earl

Absent: Joy Casperson and John Wenum

Unexcused Absence: None

Staff Present: Craig Gaetzke, Chris Utley, and Kari Labansky

Guests Present: Lisa Paulson

Opening

1. John Earl called the meeting to order. Roll call was taken with 13 members present. After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world.

Motion was made by David Moore to adopt the February 24, 2016 agenda with the revision of adding "V. Other - Review of Proposed By-Law Changes" after "New Business". Seconded by Bob McClyman. Passed unanimously. MOTION CARRIED.

Motion was made by Donna Maly to adopt the February 24, 2016 meeting minutes. Seconded by Sandy Wormet. Passed unanimously. MOTION CARRIED.

2. President's Comments

John mentioned our building projects have been on hold, but will be soon be gearing up. Our Section 8 office will be moving up to the Adams building. Our 2016 Agency Goals will be presented for approval today.

3. Executive Director's Report

Fred expressed appreciation for our agency, board, staff, and building which we moved into 13 years ago; the funding agency, USDA,

has been a great partner. This is the 50 Year Anniversary of Central Wisconsin Community Action Council, Inc.; we will celebrate at our August Board Meeting. Spring elections are fast approaching; we may experience a change in Elected Official Representatives. We will be visited by a USDA representative today.

Motion was made by Renee Greenland to accept the Executive Director's Report of February 24, 2016 with thanks to Fred. Seconded by Dave Repinski. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Kari presented the Budget & Finance Report. The Statement of Revenues and Expenditures reflected positive cash flows in several of our apartment buildings and the Guardianship Program.

Motion was made by Scott Beard to accept the Budget & Finance Report of February 24, 2016 with thanks to Kari. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. PBP Committee

John Earl asked board members to review the PBP Committee report of January 8, 2016. Charlie Krupa called the meeting to order. Roll call was taken with eight members present. Motion passed by unanimous vote approving the agenda with amendment of moving #9-Necedah Senior Housing - Phase II up on agenda. Motion passed by unanimous vote approving minutes of the November 13, 2015 PBP Committee meeting. Joy reported on apartment building occupancy. The Neighborhood Stabilization Program house in Randolph was sold on December 31, 2015. Fred reported on Gomoll's Senior Village project. Motion passed by unanimous vote approving Fred's initiative to move forward with a ten unit building containing eight HOME units and two market rate units and to request \$150,000 for infrastructure from the City of Wisconsin Dells to be paid back over a period of years. With our Mauston Community Sharing Food Pantry lease terminating in May, we will resurrect our Mauston Office Building project. Discussion of Necedah Senior Housing - Phase II postponed. Renee updated the committee on her attendance at the November BOS COC meeting. Muriel provided an update on the Beaver Dam Shelters. Fred reported 21 clients in our Project Chance program. The next meeting will be held on Friday, March 11, 2016.

Fred reported an offer was made on property located in Mauston for our new Mauston Office Building; the offer was contingent on board approval and zoning restrictions. We are waiting to hear from the City of Wisconsin Dells regarding infrastructure assistance for our Gomoll's Senior Village project. More information will follow.

Motion was made by Dave Singer to accept the PBP Committee Report of January 8, 2016. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of January 8, 2016. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda with the amendment under #11-Other, of adding "Presentation by Roger Herried, Necedah Village Administrator". Motion passed by unanimous vote approving the December 11, 2015 meeting minutes with the exception of #11-[There was discussion about either getting more volunteers to help out at the Beaver Dam Food Pantry or having St. Vincent's take it over.] which will be brought up for further discussion at the next EPF&A Committee Meeting. Necedah Village Administrator, Roger Herried, presented information regarding availability of golf course lots for another senior housing project. Our March 11th committee meetings will be held at the Necedah Library. No Personnel Issues to report. Jim presented the Finance Report. The Neighborhood Stabilization Program house in Randolph was sold on December 31, 2015. Motion passed by unanimous vote recommending full board approval of the 2016 Agency Goals with the amendment of adding #5-Research for new project in Necedah. John requested volunteers for an Ad Hoc Committee Meeting for the purpose of re-writing by-law 2.01 incorporating specific board member responsibilities; meeting will be held on Friday, February 12th at 11:30 am. The next EPF&A meeting will be held on February 12, 2016.

John Earl asked board members to review the EPF&A Committee report of February 19, 2016. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the January 8, 2016 EPF&A Committee Meeting. The Section 8 unit will be relocating to our Adams building. The December 31, 2015 Cash Balance Report reflected an amount of \$708,441.69. Committee members reviewed our 2016 Agency Goals and discussed possibilities of new building project locations. We are waiting to hear from the City of Wisconsin Dells regarding infrastructure assistance for our Gomoll's Senior Village project. Fred mentioned discussion with New Beginnings regarding monetary reimbursement to CWCAC for shelter operations and fiscal management. National Exchange Bank in Beaver Dam would like to give us cash to use for emergencies; Fred will be presenting ideas for use of funds. Second Harvest Food Bank started a mobile food pantry in Wisconsin Dells. Fred picks up excess food from Second Harvest Mobile Pantry in Beaver Dam one day a month for delivery to our food pantries. Motion passed by unanimous vote approving the revised Board Member Job Description. Motion passed by unanimous vote approving the addition of the revised Board Member Job Description and Code of Conduct as an addendum to the By-Laws. Motion passed by unanimous vote approving submission of

the addendum to the By-Laws to the full board for approval. Property tax exemptions have been submitted. Fred reported on our Payment in Lieu of Taxes for Pine Grove and Wyona Lake Apartments. Committee members reviewed a purchase resolution for a two acre lot in Mauston for our new Mauston office. After a purchase offer was made, we were notified of a zoning restriction requiring apartments be on the second story of a commercial building. Motion passed by unanimous vote requesting full board approval of the purchase resolution pending contingency of a variance being approved by the City of Mauston and County Board for construction of a single story building. Mauston office staff will be relocated to a temporary office at the beginning of March. The next meeting will be held on Friday, March 11, 2016 at the Necedah Library.

Motion was made by Stacy Ewert to accept the EPF&A Committee Report of January 8, 2016. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED. Motion was made by Renee Greenland to accept the EPF&A Committee Report of February 19, 2016. Seconded by Charlie Krupa. Passed unanimously. MOTION CARRIED.

b. Ad Hoc Committee

John Earl asked board members to review the Ad Hoc Committee report of February 19, 2016. Charlie Krupa called the meeting to order and motion passed by unanimous vote approving the agenda. Review of By-Law 2.01 - Incorporation of Specific Board Member Responsibilities was completed in the EPF&A meeting reflecting an addendum to the By-Laws of the revised Board Member Job Description and Code of Conduct. Committee members reviewed By-Law 2.02B - Selection of low-income representatives for the board as the State asked us to further define our democratic process. Donna Maly submitted a definition found via internet defining the "Democratic Process". Charlie declared the meeting adjourned.

Motion was made by Stacy Ewert to accept the Ad Hoc Committee Report of February 19, 2016. Seconded by David Moore. Passed unanimously. MOTION CARRIED.

Motion was made by Bob McClyman to have Fred seek clarification from the State on requirements of further defining our democratic process for selection of low-income representatives. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction

Chris Utley presented the Weatherization report. We are at 94.7% of our planned expenditures and 123.5% of our unit goals and are on track

to successfully complete the contract ending on June 30, 2016. A pilot program has been implemented targeting customers in mobile homes and heat with natural gas. We are targeting those clients who currently have an electric water heater and converting these to natural gas. The contract amount is \$3,609,252; to date we have spent \$2,684,078. Total clients served were 385 including 487 audits done and a service goal of 393. To date 294 freezers/refrigerators, 89 furnaces, 173 water heaters, and 25 windows were installed. Craig presented the Homeless Unit report. The Project Chance Program served 52 clients with leasing dollars spent in the amount of \$28,537.70 for January and February. We are seeking a House Manager for the New Beginnings Women's/Families Shelter. The Men's Shelter served 4 clients year to date. Sauk County Rapid Re-Housing served 4 clients year to date with total spent on rent and security deposits in the amount of \$3,564.03. Sauk County Transitional Housing served 2 clients year to date with total spent on rent and security deposits in the amount of \$2,610.00. The Point-In-Time Survey went well in January with 59 people located; 58 were considered sheltered homeless. Total number of clients served to date was 119 compared to 132 in 2015. John Earl presented the Hunger Reduction Program Report indicating 4,104 households were served in December 2015 and 4,377 in November 2015. We currently administer the Section 8 voucher program as an agent of WHEDA in the counties of Adams, Columbia, Jefferson, Marathon, Rusk, Taylor, & Washburn and the City of Eau Claire. We have 651 voucher holders leased up and an additional 5 voucher holders that have ported in to our jurisdiction. The average per unit cost paid directly to the landlord and/or utility company is \$320. We also have 58 veterans vouchers leased up through our VASH voucher program.

Motion was made by Sandy Wormet to accept the Weatherization, Homeless, and Hunger Reduction reports of February 24, 2016. Seconded by Donna Maly. Passed unanimously. **MOTION CARRIED.**

7. **Old Business**

None

8. **New Business**

Motion was made by Muriel Harper to amend the 2016 Agency Goals by striking under #1 - "...with rented office space & two affordable apartments." The 2016 Agency Goals will now read: 1) Complete property purchase in Mauston & construction of a CWCAC building, 2) Increase unrestricted cash account, 3) Begin construction of Gomoll's Senior Apartment Phase II, 4) Initiate at least one new program, 5) Research for new project in Necedah. Seconded by Renee Greenland. Passed unanimously. **MOTION CARRIED.** Motion was made by Renee Greenland to approve the 2016 Agency Goals as amended. Seconded by Donna Maly. Passed unanimously. **MOTION CARRIED.**

After review of the Mauston Property Purchase Resolution, motion made by Donna Maly to amend motion under paragraph two - changing "...rental apartments" to "...rental units". Seconded by David Moore. Passed unanimously. **MOTION CARRIED.** Motion made by Bob McClyman to amend motion under paragraph five - changing "...approves purchasing" to "approves pursuing". Seconded by Stacy Ewert. Passed unanimously. **MOTION CARRIED.** Motion made by Donna Maly to approve the amended Property Purchase Resolution which reads:
WHEREAS: Central Wisconsin Community Action Council, Inc. has been renting property located at 1 Kennedy Street, Mauston, WI 53948 from Community Sharing Pantry, Inc., Mauston, WI for \$550 per month for over 18 years; and ***WHEREAS:*** CWCAC, Inc. is committed to our presence in Juneau County and would like to purchase property for construction of a new CWCAC, Inc. single-story office building to accommodate our Wisconsin Home Energy Assistance Program (WHEAP) and Homeless Unit services staff, also offering rental units; and ***WHEREAS:*** Property has become available for purchase located at Lot B, Vol 8, CSM page 88, Parcel 292511652.27, across from Mauston Senior Village; and ***WHEREAS:*** The seller, Landmark Credit Union, Tomah, WI, has accepted an offer of \$1,000 less than asking price of \$12,900, **Now there for let it be resolved:** That Central Wisconsin Community Action Council, Inc. Board of Directors approves pursuing the property located at Lot B, Vol 8, CSM page 88, Parcel 292511652.27, Mauston, WI 53948 at a purchase price of no greater than \$11,900 for construction of a new CWCAC, Inc. office building with the contingency of no special assessments (i.e., lateral hook-ups, etc) which should be part of the purchase price and a variance for construction of a single story building granted by the City of Mauston and Juneau County Board; and further ***Resolve***, that authority be vested in the President and/or the Executive Director to sign all necessary and required documents for the sales transaction. Seconded by Bob McClyman. Passed unanimously. **MOTION CARRIED.**

Lisa Paulson, Community Services Specialist from USDA, gave a brief presentation on her role with USDA. She will be conducting a brief monitoring review of our building during her visit.

John Atkinson reported that all are invited to the Rio Food Pantry Fundraiser being held on Sunday, May 1, 2016 at 11:00 am at the Rio High School.

9. **Next Meeting**

Wednesday, April 27, 2016 @ 10:00 a.m.

10. Adjourn

John Earl declared the meeting adjourned.

Signed by:



Fred Hebert, Executive Director

February 25, 2016

Date

ADAMS COUNTY BOARD OF SUPERVISORS ORGANIZATIONAL MEETING MINUTES
ADAMS COUNTY BOARD ROOM
Tuesday, April 26, 2016
1:00 p.m.

The meeting was called to order by Chairman West at 1:00 p.m.
The meeting was properly announced.

Roll Call of Supervisors: Dist. #02-Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Fran Dehmlow; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Scott Colburn; Dist. #11-Peter Hickethier; Dist. #12-Fred Nickel; Dist. #13-Florence Johnson; Dist. #14-Deborah Parr; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Gordon Carlson; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini. Excused: Dist. #01-Mark Hamburg.

A Moment of Silence was held and the Pledge of Allegiance followed.

Motioned by Grabarski/Colburn to approve the agenda as amended taking up appointments prior to presentations. Motion carried by unanimous voice vote.

Motioned by Morgan/Pisellini to approve April 19th, 2016 County Board Minutes. Motion carried by unanimous voice vote.

Appointments: Discuss and/or act on Committee Appointments:
Motioned by Allen/Wysocky to approve the committee appointments.

Motioned by Allen/Gilner to remove Gilner from Airport, replacing with Repinski and remove Repinski from Planning & Zoning, replacing with Gilner. Motion carried by roll call vote, 18 yes, 1 no, 1 excused. Voting no, West. Excused, Hamburg.

Motioned by Nickel/Repinski to not appoint citizen member(s) to a committee or committees of Adams County Board of Supervisors if they recently ran in the April election of County Supervisors and were not elected by the voters of Adams County to serve Adams County. Motion failed by roll call vote, 18 no, 1 yes, 1 excused. Voting yes, Nickel. Excused, Hamburg.

Motioned by Gilner/Johnson to remove Gilner from NCWWDB as only one board member needs to be appointed to that committee. Motion carried by roll call vote, 19 yes, 1 excused. Excused, Hamburg.

Gilner's name should be included under the NCWRPC. He is already a member.
Motion to approve amended appointments carried by roll call vote, 19 yes, 1 excused. Excused Hamburg.

Presentation: Orientation provided by County Clerk, Phillippi.

Presentation by Jon Hochkammer, Out Reach Manager from Wisconsin Counties Association.

Motioned by Johnson/Hickethier to have the County Clerk correct any and/or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Set next meeting date for May 17th, 2016 at 6:00 p.m.

Motioned by Wysocky/Grabarski to adjourn at 2:26 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Cindy Phillippi".

Cindy Phillippi

Adams County Clerk

These minutes have not been approved by the County Board.

ADMINISTRATIVE & FINANCE

Allen
Grabarski
Parr
Pisellini
West

(Airport Commission 6 years)

Bourke Mike
Gilner (CBS)
Pollina Steve
Repinski (CBS)
Reuterskiold Jerry

(Board of Adjustments 3 years) (term ends)

Beaver Bob (Chair) 4-18
Benkowski Robert 4-16
Croke Catherine (Sec) 4-16
Feller Tom (Vice-Chair) 4-18
Krause Bob 4-16

(Central WI Economic Board Development)

Diemert Tim

(Central WI Community Action Council) (CWCAC)

Dave Repinski (CBS)

CDBG (1-10)

Allen (CBS)
Feller Tom
Pisellini (CBS)
Phillippi Cindy
West (CBS)
Wirth Dick

ETHICS

Oleson Kelly
Croke Tom
Hickethier (CBS)
Fahrenkrug Terry (Chair)
Parr (CBS)

(FAIRBOARD ((Liaison))

Kotlowski (CBS)

(Golden Sands)

Pisellini (CBS)

(Health Insurance) Advisory

Hamburg (CBS)
West (CBS)

HEALTH & HUMAN SERVICES 3 YEARS

Allen (CBS)
Colburn (CBS)

Dehmlow (CBS)
Dr. Cynthia Gannon (Doctor)
Grabarski (CBS)
Harvey-Beversdorf Teresa
Hickethier (CBS)
Johnson-Schuh Debra
Djumadi (Citizen)

(H&HSB – Aging Advisory) (per aging dept)

Oleson (H&HSB Director)
Djumadi (Citizen)
Kissenger Bob
Martin Al
Peterson James
Richards Donna (ADRC)
Scott Millie

(H&HSB – ADRC)

Anderson Bobbie Jo (Physically Disabled Children)
Dehmlow (CBS)
Djumadi (Citizen)

(H&HSB – Community Response Program Advisory)

Allen (CBS)

H&HSB- Comprehensive Community Services (CCS)

(CBS)

(H&HSB – Nutrition Advisory((Bi-Monthly))**(per aging dept)**

Breene John
Breene Sylvia
Karbowsky Martha
Kissinger Bob
Kissinger Jean
Kotlowski (CBS)
Oleson, Director
Richards Donna
Sabby Don
Sabby Pat
Van Beek Diane
Voyles George

(H&HSB – Long Term Support Advisory)**(Quarterly)**

Buerger Dawn Physical Disabilities (2)
Davis Norma Elderly (1)
Colburn (CBS)
Goerke Wendy Nursing Home (D)
Malecki Kelly Children's Services (B3)
Oleson Kelly Director
Peterson Kathleen Developmental Disabilities (3)
Rhinehart Melinda Medical Center (F)
Richards Donna Aging Director (B)
Romell Karen Mental Health (5)
Schultz Kathleen Home Health (E)

Tomsyck Lorie Public Health (A)

(H&HSB - Marsh County Alliance)

Allen

(H&HSB - South Central Environmental Health Consortium)

Carlson Rick
Colburn (CBS)

HIGHWAY

Babcock
Borud
Carlson
Hamburg
Wysocky

(Housing Authority 5 years)

Repinski (CBS)
Robertson Tom
Skala (CBS)
Theisen Randy
Wirth Dick

(Land Information)

Galloy Jon	GIS Technician
Gervais Jane	Emergency Management
Helgesen Jodi	ROD/Land Info
Kotlowski Patrick	Hwy Commissioner
Kubisiak	County Manager
McGhee Dawn	MIS
McLaughlin Phil	Zoning Administrator
Parr Bill	Realtor
Phillippi Cindy	County Clerk
Quinnell Brenda	Solid Waste Director
Rhinehart Greg	County Surveyor
Sedlar Wally	Land/Water Conservationist
Theisen Sue	Real Property Lister
West John	(CBS)
Wollin Sam	Sheriff
Zander Jani	Treasurer

LAND & WATER CONSERVATION

Bork Kevin	(FSA)
Johnson	(CBS)
Karch Onufry	(Citizen)
Morgan	(CBS)
Nickel	(CBS)
Pisellini	(CBS)
Wysocky	(CBS)

(Library Board 3 years) (term ends)

Challoner Kathleen	12-18
Edwards, Marge	12-16
Peterson Dana (School Rep.)	12-17
Kreten James	12-17
Nelson Mary (Pres.)	12-17

Skala	4-19
Townsend Pat	12-18

(SCLS)

Nelson Mary	1-16
Townsend Pat (alternate)	

(Local Emergency Planning Commission) LEPC

Beckman Darcie	Media
Colburn	(CBS)
Fahrenkrug Terry	Sheriff's Dept.
Frantz John	Rome Fire Dept
Gervais Jane	Em Mangement
Grossheusch Sarah	Pub Health
Kotlowski Patrick	Cty Hwy Commiss
McElmurry Lisa	American Red Cross
Miller Dawn	Allied Cooperative
Goff Bob	WCWI Radio
Rogers Jeff	ARES/RACES
Sass Marc	DNR
Switzer Scott	Moundview Hsp
Wollin Sam	Sheriff

(North Central WI Regional Planning Commission)

NCWRPC

Bakovaka Rick
Gilner (CBS)

**Hickethier recommend to govenor

(North Central Wisconsin Workforce Development)

NCWWDB (Quarterly)

Skala (CBS)

PLANNING AND ZONING

Babcock	
Borud	
Gilner	
Morgan	
Nickel	
Repinski	
Sebastiani Al	(Citizen)
Theisen Randy	(Citizen)

PROPERTY

Dehmlow
Gilner
Hamburg
Kotlowski
Repinski

PUBLIC SAFETY & JUDICIARY

Allen
Colburn
Gilner
Grabarski
Hickethier

(Rural Industrial Development Commission)

(RIDC)

Bula Lynda
 Diemert Tim
 Hickethier
 Hillert Marti
 Parr Scott
 Pollex Eric
 Walsh-Laehn Tanya

(CBS)

SOLID WASTE

Babcock
 Carlson
 Johnson
 Kotlowski
 Skala

(Traffic Safety Commission)

Anderson Brett	Police Chief City of Adams
Bonnett Tania	Law
Bott Bob	WIS DOT/WSP/BOTS
Brugman Dan	NC Regional Traffic Engineer
Colemer Teresa	AF School District/Bus Co
Fahrenkrug Terry	Co Sheriff Chief Deputy
Falash Laurie	Secretary/Treasurer
Grosshuesch Sarah	Public Health
Kotlowski Patrick	Hwy Commissioner
LaQueue Warren	Mayor City of Adams
Lauby Jason	Police Chief Town of Rome
Sonnenberg Jon	Hwy Safety Coordinator
Paul Morrison	Sgt. Sheriff's Office
Vandenhoven Chris	Wisconsin State Patrol
Wollin Sam	Sheriff

(Veteran's Service Commission) (Quarterly)

Arnold Bill	3 yrs	term ends 4-2019
Colburn Scott	3 yrs	term ends 4-2017
Grignano Jack	3 yrs	term ends 4-2019
Heideman Ed	3 yrs	term ends 4-2017
LaPointe Jim	3 yrs	term ends 4-2019

WORK SAFETY

Hamman Tracy
 Kaye Marcia
 Kotlowski Patrick
 Pisellini
 Quinnell Brenda

(CBS)

(County Representative to Lake District)

Easton	Dehmlow
Fawn	Babcock
Friendship	Parr
Goose Lake	Skala
Jordan	Mike Backus
McGinnis Lake	Nickel
Mason Lake	Hamburg
Patrick Lake	Johnson

Peppermil
 Roche A Cri
 Tri Lakes

Borud
 Allen
 Pisellini

Allen

Admin & Finance
 CDBG
 Community Response
 Health & Human Services
 Marsh County Health Alliance
 Public Safety & Judiciary
 Roche – A- Cri Lake

Babcock

Fawn Lake District
 Highway
 Planning & Zoning
 Solid Waste

Borud

Highway
 Peppermill Lake
 Planning & Zoning

Carlson

Highway
 Solid Waste

Colburn

LEPC
 Health & Human Service
 Public Safety & Judiciary
 So Ctrl Envir Hlth Consortium
 Long Term Support

Dehmlow

ADRC
 Easton Lake District
 Health & Human Service
 Property

Gilner

Airport
 NCWRPC
 NCWWDB
Planning & Zoning
 Property
 Public Safety

Grabarski

Admin & Finance
 Health & Human Services
 Public Safety & Judiciary

Hamburg

Health Insurance
 Highway

Property
Mason Lake

Hickethier

Ethics
Health & Human Service
NCWRPC
Public Safety & Judiciary
RIDC

Johnson

Land & Water
Patrick Lake District
Solid Waste

Kotlowski

Fairboard
Nutrition Advisory
Property
Solid Waste

Morgan

Land & Water
Planning & Zoning

Nickel

Land & Water
McGinnis Lake District
Planning & Zoning

Parr

Admin & Finance
Ethics
Friendship Lake District

Pisellini

Admin & Finance
CDBG
Golden Sands
Land & Water
Tri Lakes
Work Safety

Repinski

Airport
Central WI Comm Act Council
Housing
Planning & Zoning
Property

Skala

Housing
Library
NCWWDB
Goose Lake
Solid Waste

West

Admin & Finance
CDBG
Health Insurance
Land Information

Wysocky

Highway
Land & Water

Executive Committee Meeting
April 5, 2016 – 9:00 a.m.
Adams County Courthouse, Conference Room A-260

Minutes

Agenda Item 1. Joe Stuchlak, Chair, called the meeting to order at 9:00 a.m.

Agenda Item 2. Pledge of Allegiance.

Agenda Item 3. The meeting was properly announced.

Agenda Item 4. Committee members present: Allen, Stuchlak, Johnson, and Babcock. West was excused.

Others present: Ken Wagner, Corporation Counsel; Marcia Kaye, Personnel Director; Diane Heider, Recording Secretary; and Thaddeus Kubisiak, County Manager/Administrative Coordinator.

Agenda Item 5. Motion by Johnson, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Agenda Item 6. Motion by Allen, seconded by Babcock, to approve the Executive Committee Minutes of March 1, 2016. Motion carried by unanimous vote.

Agenda Item 7. Public participation will be taken as needed.

Agenda Item 8. There was no new correspondence.

Agenda Item 9. Discuss and/or act on County-sponsored blood drives, and/or promoting employee participation in community blood drives. Per Stuchlak, this item is postponed while Kaye conducts a survey of employees.

Agenda Item #10. Discuss and/or act on adding a Health & Human Services Deputy Director position. Motion by Allen, seconded by Babcock, to postpone this item until the May Executive Committee Meeting.

Agenda Item 11. Corporation Counsel reported caseload and department activities since the last meeting. Discussion regarding truancy; mental health support needs; ordinance codification; education of prisoners regarding child support obligations.

Agenda Item 12. Personnel Director. Handout: monthly report. Kaye reported the status of filling positions; workers compensation claims; education on safety issues; promotion of "Denim Day."

These Minutes have not been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

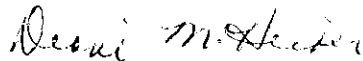
Agenda Item 13. Motion by Babcock, seconded by Allen, to accept March voucher reports.
Motion carried by unanimous vote.

Agenda Item 14. The next meeting date is set for: May 3, 2016 at 9:00 a.m.

Agenda Item 15. Action items for next meeting: (1) Discuss and/or act on adding an HHS Deputy Director position and placement into the WIPFLI Wage Structure; (2) Discuss and/or act on County-sponsored blood drives, and/or promoting employee participation in community blood drives.

Agenda Item 16. Motion at 9:25 a.m. by Johnson, seconded by Babcock, to adjourn the meeting.
Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

These Minutes have not been approved

Specifics of meetings are provided pursuant to 3/18/14 County Board Rules, Appendix Three.

Adams County Health & Human Services Board Meeting Minutes
Adams County Courthouse, Conference Room A-260
March 16, 2016 – 1:00 p.m.

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairman Jack Allen at 12:55 p.m.

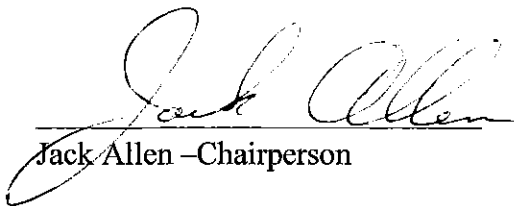
Was the meeting properly noticed? Yes

Roll Call of Board Members: Present: Jack Allen; Larry Babcock; Rocky Gilner; Robert Grabarski; Lori Djumadi, Teresa Harvey-Beversdorf; Fran Dehmlow; Deb Johnson-Schuh was excused; and Dr. Gannon was excused.

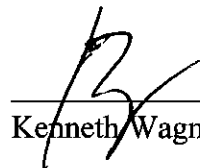
Motion was made to approve the agenda by Djumadi/Harvey-Beversdorf. Motion carried by unanimous voice vote.

Motion by Djumadi/Dehmlow to convene in closed session per Wis. Stats. sec. 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Conduct interviews for the position of Health and Human Services Director. Motion carried by unanimous voice vote. The Board convened in closed session at 12:56 p.m.

The Committee reconvened in open session at 3:27 p.m. Motion by Djumadi/Grabarski to convene in closed session at 4:06 p.m. for the reasons stated above. The Board reconvened in open session at 6:40 p.m. Motion by Djumadi/Dehmlow to adjourn the meeting at 6:41 p.m., until March 21, 2016 at 9:00 a.m. to continue interviews. Motion carried by unanimous voice vote.



Jack Allen –Chairperson



Kenneth Wagner – Recording Secretary

These minutes have not yet been approved by the Board

Adams County Health & Human Services Board Meeting Minutes
Adams County Courthouse - March 21, 2016 – 9:00 a.m., Room A-260

The meeting was called to order by Jack Allen, Chairman, at 9:00 a.m.

Roll Call of Board Members: Gilner; Djumadi; Allen; Grabarski; Babcock; and Dehmlow. Excused were Teresa Harvey-Beaversdorf, Deb Johnson-Schuh, and Dr. Gannon. Thaddeus Kubisiak acted as recording secretary.

Motion by Djumadi/Dehmlow to approve the agenda. Motion carried by unanimous voice vote.

Motion by Djumadi/Grabarski to convene in closed session per Wis. Stats. sec. 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Conduct interviews for the position of Health and Human Services Director. Motion carried by unanimous voice vote. The Board then convened in closed session.

The meeting reconvened in open session, and took a short recess.

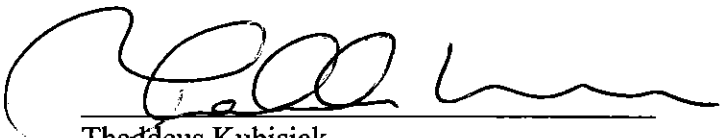
Motion by Allen/Grabarski to reconvene in closed session for the above purpose. Motion carried by unanimous voice vote.

The meeting reconvened in open session. Motion by Djumadi/Grabarski to offer the Health and Human Services Director position to Kelly Oleson with a starting salary of \$35.69 per hour. Motion carried by unanimous voice vote.

Motion at 11:15 a.m. by Grabarski/Babcock to adjourn the meeting. Motion carried by unanimous voice vote.



Jack Allen
Chairman



Thaddeus Kubisiak
Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – April 11, 2016**

1. The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairman Jack Allen at 4:01 p.m.

2. Was the meeting properly noticed? Yes

3. **Roll Call of Board Members:** Present: Rocky Gilner, Robert Grabarski, Fran Dehmlow, Dr. Gannon, and Jack Allen. Absent excused: Deb Johnson-Schuh, Teresa Harvey-Beversdorf & Lori Djumadi

Health & Human Services Staff Present: Kelly Oleson, Cindi Flynn, Sarah Grosshuesch, Sherrie Manning, Wendy Pierce, Donna Richards, Kay Saarinen-Barr, Mary Pulchinski and Ruth Horndasch. Absent excused: Diane Osborn

Veterans Services Staff: Steve Dykes

Also in attendance: County Manager, Thad Kubisiak & Associate Professor at UW Milwaukee, Josh Mersky

4. **Approval of Agenda** – Motion was made to approve the April 11, 2016 agenda and to move Item #9 up to Item #1 by Gilner/Gannon. Motion carried by UVV.
5. **Approval of Minutes – Amended February 8, 2016 & March 14, 2016**
A motion was made to approve the Amended February 8, 2016 & March 14, 2016 minutes by Grabarski/Gilner. Motion carried by UVV.
6. **Public Participation** – None
7. **Correspondence** –Juneau County Health Department sent a letter supporting the continuation of the three county partnership involving the Nurse Family Partnership (NFP) program.
8. **Announcements** – None

Veterans Service

1. **Veterans Service Officer's Report April 2016.** Veteran Service Officer Dykes reviewed the Veterans Services written report for the Board and highlighted that the Assistant CVSO attended an Inter-Service Military Family Assistance Centers (ISFAC) meeting in Madison that discussed better delivery of several services. Dykes also reported that the CVSO visited Veterans at the Oxford Prison to assist with applying for medical/educational benefits. On March 22nd, the CVSO met with two Senior Policy

Health & Human Services Board Meeting Minutes – April 11, 2016

Advisory from Governor Walker's office to discuss concerns about the WI Department of Veterans Affairs reduction of the \$10,000 grant money that was received in the past. The revised grant does not allow the CVSO to spend where needed. Dykes distributed a flier for the upcoming Veterans Resource & Benefit Fair that is scheduled to be held on August 10th at the Community Center from 10am – 3pm.

2. **Review and approval of March 2016 Veterans Service Vouchers and Financial Report.** Supervisor Grabarski asked Office Dykes if the \$700 donation was a one time or recurring donation. Dykes stated that the donation was received by a dairy farmer in Sauk County who handcrafts stools and donates proceeds from the sale to area Veteran Services offices. A motion was made by Gilner/Grabarski to approve the Veterans Service vouchers and financial reports for March 2016. Motion carried by UVV.

Veteran Services Officer Dykes was excused at 4:09 p.m.

Health & Human Services

1. **Public Health: Presentation on Family Foundations Home Visiting grant and Nurse Family Partnership.** Associate Professor, Josh Mersky provided the Board with a presentation about Adverse Childhood Experiences (ACE). Mersky explained that ACE's are among the leading causes of death, disease and dysfunction. As the number of ACE's increase the risk of poor outcomes also increases. The Family Foundations Home Visiting program provides education to the mother which can influence better behavior and better outcomes for the child.

Public Health Officer Grosshuesch provided the Board with an overview of the Nurse-Family Partnership program which is funded by the Family Foundations Home Visiting Grant. Nurse Family-Partnership (NFP) is an evidence-based community health program that transforms lives of first-time mothers living in poverty to improve prenatal care, quality of parenting and life prospects for mothers by partnering them with a registered nurse. In Adams County, NFP outcomes are making a difference which include 100% of NFP clients initiated breastfeeding, 100% of NFP infants were immunized, no NFP clients have become pregnant with a second child, 13% of NFP clients received Birth – 3 resources, 90% of NFP infants were normal birth weight, 84% of NFP clients carried to term, 100% of NFP clients were screened for postpartum depression, 73% of NPF clients are still enrolled in the program, 26% of NFP clients returned to school and 21% of clients enrolled in college or technical school.

2. **Review & Approval February 2016 Health & Human Services Financial Report & Vouchers.** Supervisor Grabarski asked why the Child Care and Youth Aid expenditure percentages on the financial report were so high. Fiscal Manager Pierce stated that the Child Care payments are made at the beginning of the year and the Youth Aids are no

Health & Human Services Board Meeting Minutes – April 11, 2016

longer under the Department of Corrections. Health & Human Services gets billed then reimbursed by the State. Supervisor Grabarski asked a few clarifying questions concerning the vouchers that were answered by Interim Director Oleson. A motion was made to approve the February 2016 Health & Human Services Financial Report & Vouchers by Grabarski/Gilner. Motion carried by UVV.

- 3. Director's Report & Managers Narratives.** A written report was submitted to the HHS Board prior to the meeting. Interim Director Oleson passed out information about a public webinar to be held on Thursday, April 14th, 2016 at 12:00pm to provide an overview of the report from the Manure Irrigation Workgroup. Registration for the webinar can be found on the Manure Irrigation Workgroup website <http://fyi.uwex.edu/manureirrigation/>. Additionally, a recording of the webinar will be uploaded and available on their website. Oleson also passed out a flyer for Kid's Day which will be held on April 23rd at the high school and encouraged Supervisors to attend.

Division Updates Supervisor Allen expressed his gratitude to all HHS Managers for the work they do in and out of the office to serve our community.

- A. ADRC** – ADRC Manager Richards stated that the annual Volunteer Brunch is Saturday, April 16 from 10am – 12pm and encouraged Supervisors to attend.
- B. Behavioral Health Services** – Behavioral Health Manager, Saarinen-Barr stated that Paul Meronek was hired and started Monday as the new BH Legal Case Manager. Additionally, the Behavioral Health Supervisor position was filled by Allison Else who will be starting on May 2, 2016.
- C. Children & Family Services** – No updates to report.
- D. Fiscal Services** – Supervisor Grabarski asked Fiscal Manager Pierce how ECHO was going. Pierce stated that \$26,000 for CCS has been received for ½ of month billing in November and that CCS billing should exceed the budget. Pierce also stated that she is satisfied with the progress of ECHO to date and continues to work out issues as they arise.
- E. Long Term Support** – No updates to report.
- F. Practical Cents** – No updates to report.
- G. Public Health** – Public Health Officer Grosshuesch stated that she has been asked to plan the next Federal Reserve Healthy Communities event. The event will be held on December 7th at the Mead Hotel.

- 4. Administration: Update on the Adams County Ordinance Codification project as it pertains to Health & Human Services.** Interim Director Oleson stated that the ordinances pertaining to Health & Human Services have been reviewed. A few ordinances were obsolete and some were updated to include new language. The majority of the ordinances fell under the scope of Public Health. Public Health Officer Grosshuesch recommended that these ordinances be held for update due to upcoming changes with the Environmental Health Consortium with Wood County, aligning fees

Health & Human Services Board Meeting Minutes – April 11, 2016

with other counties and anticipated program and statute changes coming in July. The Public Health ordinances will be brought before the HHS & County Boards later this year. Additionally, two ordinances were forwarded to the Sheriff's office for further review.

- 5. Administration: Discuss WIMCR payback & impact on the Health & Human Services budget for 2015 and 2016.** An informational sheet about WIMCR was included with the Board packet. Fiscal Manager Pierce and Interim Director Oleson met with County Manager Kubisiak last week to provide him with information about our WIMCR payback. Later this month a meeting would be scheduled with the county auditors to discuss WIMCR revenues and expenditures and how to properly account for it in the HHS budgets. Pierce is working with DHS to have a final WIMCR costs for 2015. An update will be provided at the next HHS Committee Meeting.
- 6. Administration: Update on Drug Free Adams County Task Force.** Interim Director Oleson stated that the DFAC Task Force is still meeting regularly with a team of dedicated participants that include school staff, HHS staff, clergy, hospital staff, District Attorney, Sheriff, other law enforcement officers, youth members, coroner, UW extension staff and other interested community members. The task force is working to prioritize their focus areas for this year. Look for several planned events to take place that include Meals on Wheels Take Back, Parents Who Host Lose the Most, booth at Kid's Day and youth led announcements and skits at the school related to alcohol and drug use.
- 7. Behavioral Health: Discuss behavioral health needs in Adams County.** Interim Director Oleson passed out two handouts; an aging map of Wisconsin and a behavioral health statistical survey from 113 participants from the nutrition sites. The map illustrates that the aging population in Wisconsin will almost double by 2040 since the statistical data indicates that a large percentage of seniors report that they face difficulties with depression, anxiety, have family members with a mental health issue, are in counseling and take medications related to mental health disorders. Supervisor Gannon expressed her concerns for the need for more psychiatrists and therapists at the Health & Human Services Department. Gannon also stated that treatment is needed right away for people diagnosed with behavioral health issues so that there could be better outcomes. Interim Director Oleson stated that the Department will look at the cost of increasing psychiatry time. Fiscal Manager Pierce stated that telehealth has worked well here and additional days for this service could possibly be added. Supervisor Allen requested that the behavioral health crisis topic stay on the agenda. Allen also requested that Interim Director Oleson, Dr. Gannon and Behavioral Health Manager Saarinen-Barr come to a County Board Meeting to provide a presentation about these mental health findings.
- 8. Long Term Support: Update on Family Care 2.0.** Interim Director Oleson stated that there is no update to report.

- 9. Public Health: Discuss and/or approve resolution to reapply for the Wisconsin Family Foundations Home Visiting Grant.** Public Health Officer Grosshuesch explained that the WI Family Foundations Home Visiting Grant is for a minimum of \$200,000 which will continue funding approved in 2013 with positions budgeted. The grant provides 10 years of funding and our agency will continue to be the fiscal agents for Juneau and Sauk counties which was started in 2015. Fiscal agent status brought in an additional \$75,000 of funding to offset administrative costs. Once notice of the award is received the resolution to accept the grant funds will be brought before the HHS and County Boards. Motion to approve reapplying for the Wisconsin Family Foundations Home Visiting Grant by Gannon/Gilner. Motion carried by UVV.
- 10. Public Health: Update on the Environmental Health Commission.** Wood County has agreed to bring their recommendation to their Health & Human Services Board to partner with Adams County on the Environmental Health Commission. Once approved Adams will have full agent status.
- 11. Next Regular Meeting Date – Monday, May 9, 2016 @ 4:00 p.m.**
- 12. Adjournment:** Motion to adjourn at 6:04 p.m. by Dehmlow/Gannon. Motion carried by UVV.

*These minutes have not been approved by the committee.
Minutes respectfully submitted by Ruth Horndasch.*

Jack Allen –Chairperson

Ruth Horndasch – Recording Secretary

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, APRIL 14, 2016 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Scott Whitsett,
Bob Buerger, Byran Nevala, Pat Fehrenbach, Bill Lawton and
Everett Johnson.

MEMBER ABSENT: Jake Roseberry ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, April 14, 2016.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, WYSOCKY AND HAMBURG. MEMBER ABSENT: ROSEBERRY ~ EXCUSED

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MARCH 10, 2016): *Motion by Hamburg to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for March 10, 2016 Regular Monthly Meeting, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS:

- Review & Act on Oil Quotes
- Review & Act on Wash Bay Bids
- Review & Act on County Road P (CTH G to Marquette County Line) Construction Oversight / AECOM
- Review & Act on County Road P (CTH B to CTH G) Amendment to Service Agreement / JEWELL

REVIEW & ACT ON OIL QUOTES: The following quotes were received:

<u>MATERIALS</u>	<u>HENRY MEIGS</u>	<u>EUNITHILLS</u>
CRS & HFRS	\$1.6190 / GALLON	\$1.2918 / GALLON
CRS-2P & HFRS-2P	\$1.8000 / GALLON	\$1.4308 / GALLON
CRS-2PD	\$1.3690 / GALLON	\$0.9714 / GALLON

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 14, 2016 ~ 9:00 A.M.**

<u>APPLICATION CHG</u>	<u>HENRY MEIGS</u>	<u>FAHRNER</u>
CRS & HFRS	\$.1200 / GAL	\$.3500 / GAL
CRS-2P & HFRS-2P	\$.1200 / GAL	\$.3500 / GAL
CRS-2PD	\$.1200 / GAL	\$.5000 / GAL

<u>MATERIAL & APPLIED</u>	<u>HENRY MEIGS</u>	<u>FAHRNER</u>
CRS & HFRS	\$1.739 / GALLON	\$1.6418 / GALLON
CRS-2P & HFRS-2P	\$1.920 / GALLON	\$1.7808 / GALLON
CRS-2PD	\$1.489 / GALLON	\$1.4714 / GALLON

Highway Committee reviewed the quotes, terms of sale and conditions. *Motion by Hamburg, in the best interest of Adams County to accept the oil quote from Henry G. Meigs LLC for the 2016 season, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON WASH BAY BIDS: The following wash bay bids were received:

	<u>BASE BID</u>	<u>Alternate 2 / Catwalk</u>
Eagle Construction Company Inc.	\$438,250.00	\$19,990.00
Scherrer Construction Company Inc.	\$506,844.00	\$24,066.48
Altmann Construction Company Inc.	\$481,345.00	\$20,845.00
Ellis Stone Construction Company Inc.	\$571,500.00	\$21,400.00

Highway Committee reviewed the bids as presented with options. *Motion by Wysocky to award the Wash Bay to Eagle Construction Company Inc. for the 59'4" base bid \$438,250.00, include alternate 2 catwalk \$19,990.00, for a total amount of \$458,240.00 and to approve Beaver of Wisconsin to install wash equipment for an additional amount of \$9,786.00, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) CONSTRUCTION OVERSIGHT / AECOM: The Highway Committee reviewed the County Road P (CTH G to Marquette County Line) Construction Oversight Task Order that was submitted by AECOM. Task Order is for an amount of \$171,439.07 which includes: Project Management, Construction Engineering-General, Inspection – General Field, Materials Testing & Reporting and Reimbursable Expenses. *Motion by Hamburg to approve the CTH P (CTH G to Marquette County Line) Construction Oversight Agreement with AECOM for the amount of \$171,439.07, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON COUNTY ROAD P (CTH B TO CTH G) AMENDMENT TO SERVICE AGREEMENT / JEWELL: Highway Committee review the County Road P (CTH B to CTH G) Amendment to Service agreement as presented, this change was due to additional surveying and engineering services. Jewell also presented a Preliminary Plan & Profile at 90% complete, for the County Road P (CTH B to CTH G) Construction Project. *Motion by Johnson to approve the Amendment to the Service Agreement with Jewell for the County Road P (CTH*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 14, 2016 ~ 9:00 A.M.**

B to CTH G) Construction Project for an additional amount of \$4,558.56, total engineering costs with amendment \$92,274.31, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH G TO MARQUETTE COUNTY LINE) ADMINISTRATIVE REVISIONS, OFFERING PRICE REPORTS AND APPRAISALS: Highway Committee reviewed the Offering Price Reports and Appraisals for Parcels: 1, 6, 12, 22, & 23. ***Motion by Hamburg, second by Wysocky to approve the Offering Price Reports and Appraisals for the County Road P (CTH G to Marquette County Line) Construction Projects as presented:***

<i>Parcel #1</i>	<i>\$18,000.00</i>
<i>Parcel #6</i>	<i>\$6,600.00</i>
<i>Parcel #12</i>	<i>\$3,600.00</i>
<i>Parcel #22</i>	<i>\$2,500.00</i>
<i>Parcel #23</i>	<i>\$11,800.00</i>

VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

Highway Committee reviewed the Administrative Revisions for Parcel 7 as recommended by Timbers-Selissen-Rudolph Land Specialists. ***Motion by Wysocky to approve the County Road P Administrative Revision for Parcel #7, for an increase of \$500.00, total amount \$2,500.00, second by Babcock. VOICE VOTE. ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON MACHINERY REPLACEMENT: Highway Committee reviewed the machinery replacement purchases for 2016. ***Motion by Hamburg to proceed forward and advertise for bids: tandem truck with flatbed, broom and snow removal equipment and to purchase a poly tank and anti-icing equipment to increase capacity for spraying salt brine, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REVIEW & ACT ON CONSTRUCTION & MAINTENANCE PROJECTS: Highway Committee reviewed and discussed the county construction and maintenance projects for the calendar year 2016. ***Motion by Hamburg to proceed forward in 2016 with CTH M Engineering Design, CTH A seal coat (CTH G to CTH EE) and CTH A overlay (STH 13 to CTH G), second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Winter Storms
- Tree cutting CTH Z (south of Alpine)
- 1050 CTH K Erosion Drainage
- Wood for Sale Bids
- Lease Tractor
- Southwest Region increased TMA Agreement \$50,000 (Centerline Painting)
- DMA, possible additional crack filling for WisDOT
- DNR communication CTH K, CTH B, CTH A, Fern Avenue
- CTH G at Badger Lane, dip in roadway, will need repairs
- Car Kill Deer – WisDOT - State Roads Only

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
APRIL 14, 2016 ~ 9:00 A.M.**

FINANCIAL REPORT: *Motion by Hamburg to approve the March 2016 Financial Report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Hamburg to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

SET NEXT MEETING DATE AND ADJOURN: *Motion by Hamburg, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, May 12, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 11:15 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**TUESDAY, April 19, 2016 AT 8:30 A.M.
ADAMS COUNTY COURTHOUSE, FRIENDSHIP, WI
ROOM A260**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky
Mark Hamburg

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner and Everett Johnson

MEMBER ABSENT: Jake Roseberry ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 8:30 A.M., on Tuesday, April 19, 2016.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, WYSOCKY AND HAMBURG. MEMBER ABSENT: ROSEBERRY ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON STATE OF WIS. DEPARTMENT OF TRANSPORTATION DISCRETIONARY MAINTENANCE AGREEMENT (DMA) / CONCRETE PAVEMENT REPAIRS STH 82: Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Discretionary Maintenance Agreement (DMA) for concrete pavement repairs on State Road 82 for an amount of \$40,000.00. *Motion by Hamburg to approve and sign the Wisconsin Department of Transportation Discretionary Maintenance Agreement (DMA) for concrete pavement repairs on State Road 82 for an amount of \$40,000.00, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE OF WIS. DEPARTMENT OF TRANSPORTATION DISCRETIONARY MAINTENANCE AGREEMENT (DMA) / ASPHALTIC REPAIR ~ CRACK SEALING STH 13: Commissioner reviewed with the Highway Committee the Wis. Department of Transportation Discretionary Maintenance Agreement (DMA) for asphaltic repair ~ crack sealing on State Road 13 for an amount of \$45,000.00. *Motion by Hamburg to approve and sign the Wisconsin Department of Transportation Discretionary Maintenance Agreement (DMA) for asphaltic repair, crack sealing on State Road 13 for an amount of \$45,000.00, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on,*

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
April 19, 2016 ~ 8:30 A.M.

Thursday, May 12, 2016 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

Meeting adjourned at 8:40 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

LAND & WATER CONSERVATION COMMITTEE MEETING

April 11, 2016 1 P.M.

Courthouse Conference Room A 260

Call To Order: The meeting was called to order by Chair Stuchlak at 1:00 p.m. Pledge of Allegiance and Roll Call were conducted.

The meeting was properly announced.

Present: Joe Stuchlak, Chair; Barb Morgan, Vice-Chair; Kevin Bork; Onie Karch; Paul Pisellini; Dan Wysocky. Roekle's position is still vacant. LWCD: Wally Sedlar, County Conservationist; Reesa Evans, Lake Specialist. Also present: Lisa Zamzow, NRCS, and Kay Olson Martz, Farm Bureau.

Motion by Morgan/Wysocky to approve the agenda. Motion carried unanimously.

Motion by Wysocky/Karch to approve the minutes of the 3/14/16 meeting. Motion carried unanimously.

Report on Wildlife Abatement: Sedlar directed the committee's attention to the letters sent to Curtis Krueger, the owner of a wildlife damage fence who had previously left gates open for deer to enter. He reported that the gates are now closed.

Report on NRCS: Zamzow announced that the EQIP sign-up for cover crops and Monarch Butterfly habitat will end on 6/10/16. The general EQIP sign-up will end on 9/2/16. No EQIP requests from Adams County were made in the last round.

Report on WDNR: None.

Report on LWCD Activities: This was contained in the committee packets. Sedlar announced that he had been notified that the grant application for dam repair on Fawn Lake had "made the cut", but had not been given any information about the amount available or when it would become available.

Report on CWWP: Wysocky noted nothing to report.

Report on Golden Sands RC & D: Evans announced that the March meeting was short. Emerald Ash Borer was discovered in Stevens Point. Several counties will be holding Conservation Days for schoolkids on 5/5/16. The new Development Director introduced himself.

Report on USDA Farm Services: Bork announced the meeting will be next week.

Report on Duck Creek Watershed: None.

Financial Report: The latest report was in the committee packet. Sedlar announced that if the dam grant for Fawn Lake repairs is received, money may have to be taken out of the non-lapsing dam account.

Motion by Morgan/Pisellini to approve the financial report.

Discuss/Act on Woods Violation: Sedlar noted that this is the 4th court hearing set for next week, 4/20/2016. So far, he has not been able to present evidence to the judge on the long-standing history of non-cooperation. He has attempted to work with the farmers, but has made only a little progress. This has become an on-going problem. The Committee discussed how to proceed.

Motion made by Pisellini/Morgan to have the Adams County Corporation Counsel have Wally Sedlar testify at the court hearing next week to present evidence on the violation. Motion carried unanimously.

Communications:

Sedlar passed around a map showing the portion of the New Chester Dairy manure pipeline that has been completed. This is a 12-inch pipe that will move approximately 1800 gallons/minute. It has been tested to withstand 200 psi. This portion, which goes north from New Chester Dairy, should be put into service soon. Other portions of the pipeline will go in later, now that NC Dairy has received a permit from the railroad to go under tracks. When the pipeline is fully installed, it still will not handle all the manure, so there will still be truckloads of manure being taken to fields for incorporation.

21 applications were received for the Conservation Program Coordinator. Interviews should be held next week. Morgan agreed to be part of the interview panel, which will also include Sedlar and Marcia Kaye. The plan is to have 4 to 5 half-hour interviews the morning of Monday, 4/18/16.

The dam operator reported a lot of water in the Tri-Lakes area, with the water still too high to be able to go forward with needed dam repairs. The contractor is checking weekly about the water level.

The DATCP grant application is in the committee packet.

Conservation Field Day is set for 5/5/16 at Adams County Castle Rock Park. There will be a pancake lunch with maple syrup. Most of the plans are already in place, including financial coverage for the 3 buses needed.

About \$1500 has been spent on repairing the 1997 Astro Van. Sedlar would like to start looking to replace it with a pickup or 4-wheel drive vehicle that could also pull a boat.

The committee members agreed that emailing the packets is working well.

Evans announced that a Health Lakes Grant for two areas in the Tri-Lakes area to install rain gardens and stormwater diversions was received. These will serve as demo sites.

The resolution about better groundwater protection will go to the county board this month.

Pisellini asked about progress on revising the groundwater ordinance.

Sedlar announced that Dostal had received a conditional use permit for bottling water.

Items for Next Month's meeting: The agenda should be much the same.

Next meeting date and time: May 9, 2016, starting at 1 p.m.

Other matters: Kay Olson Martz addressed the committee about a concern she had.

Onie Karch was wished Happy Birthday.

Joe Stuchlak was thanked for his service to the Committee and the County.

Motion by Morgan/Karch to adjourn at 1:55 p.m.. Motion carried unanimously.

Respectfully submitted,



Reesa Evans

Acting Recording Secretary

**Adams County Library Board Minutes
March 28, 2016**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Nelson, Challoner, Kreten, Edwards, Townsend and Director Foley. Renner was an excused absence. Nigh was an unexcused absence.

President Nelson verified that the meeting was properly announced. Public input was invited.

Public Input: It is noted that one member of the public was in attendance.

Recommended Actions: Approval of minutes, bills and financial report:

Motion to approve the March 28, 2016 agenda was made by Edwards and 2nd by Townsend. **Motion carried.**

Motion to approve the February 22, 2016 minutes was made by Townsend and 2nd by Edwards. **Motion carried.**

Motion to approve February 22, 2016 financial report was made by Challoner and 2nd by Kreten. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

There were no communications and reports.

South Central Library System report:

Nelson reported on the SCLS meeting on March 24, 2016. There was a discussion of the 2015 Visiting Libraries Report. A summary of the input received is reported by SCLS staff on yearly visits. There was a discussion of the Effectiveness Report comments from the Annual Reports submitted by member libraries to the DPI.

Director's Report:

- Library circulation was still down for the year. The E-Book circulation is almost double from last year. This seems to be consistent with other libraries in the system.
- Maker Kits were discussed. A variety is available and a decision will be made by staff as to which one can be effectively used by our library.
- The Food for Fines program was successful and approximately 202.5 pounds of food was collected in February.
- Snow days were discussed. Director Foley will meet with Corporation Counsel to develop a snow day policy for the library when inclement weather occurs after normal county work hours.
- The reappointment of Board members Kathleen Challoner and Pat Townsend was approved by the Adams County Board on March 15, 2016.

Adams County Ordinance Codification:

The Board reviewed the Adams County Ordinance Codification. A motion was made by Townsend and 2nd by Edwards to approve. **Motion carried by unanimous vote.**

Pilcrow Foundation Matching Grant:

The children's books purchased from the Pilcrow Foundation funds were on display for the Board members to view.

Review of the Adams County Library Board Bylaws:

A motion was made by Edwards and 2nd by Kreten to table further review until the April meeting. **Motion carried by unanimous vote.**

Review of the Adams County Library Policies:

A motion was made by Townsend and 2nd by Edwards to table further review until the April meeting. **Motion carried by unanimous vote.**

Adams County Library Personnel Policy:

On page 1, new text was inserted as the third paragraph: "Under the terms of the Adams County Library's membership agreement with the South Central Library System, all Adams County Library employees must abide by the LINK Adult Staff and Internal Use Policy." On page 3, second paragraph under the *Dismissal* section, after "willful neglect of duties," the text "violation of the LINK Adult Staff and Internal Use Policy," was inserted. A motion was made by Edwards and 2nd by Kreten to approve the policy with the new text. **Motion carried by unanimous vote.**

Identify possible upcoming items for future meetings:

- A. Budget
- B. Pilcrow Grant
- C. Review Adams County Library Policy
- D. Review Materials Selection Policy
- E. Review Acceptable Internet Use Policy
- F. Review Library Board Bylaws
- G. SCLS Maker Kit report by Stephanie Klopotek

The next Adams County Library Board meeting will be on April 25, 2016 at 1:00 p.m.

Motion was made by Nelson and 2nd by Townsend to adjourn the meeting. Meeting was adjourned at 2:55 p.m. **Motion carried.**

Respectfully submitted:

Kathleen Challoner

Kathleen Challoner, Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: April 6, 2016

The Adams County Planning & Zoning Meeting was called to order by Chairman Joe Stuchlak at 12:00 P.M. on Wednesday April 6, 2016 at the property owned by Bruce Livingston at N2507 State Highway 13 in the Town of Easton with the full Committee present. After viewing the property, Mark Hamburg made a motion to recess and reconvene the County Board Room at the Courthouse in Friendship, Wisconsin. Jack Allen seconded the motion. All in favor. Motion carried. Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee Meeting to order at 1:00 P.M. with the following members present: Mark Hamburg, Barb Morgan, Rocky Gilner, Randy Theisen and Larry Babcock. Jack Allen was sitting in for Al Sebastiani who was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Barb Morgan made a motion to approve the agenda with an amendment to move item #13 (Discussion and possible action on Forestry District updates.) to #7. Mark Hamburg seconded the motion. All in favor. Motion carried.

Public Hearings: Delores Rockwell Benish – Rezoning request from an R3 Residential District to a B1 Rural Business District with a Conditional Use Permit under Section 5-12.03(E) of the Adams County Comprehensive Zoning Ordinance and from a Recreational/Residential District to a General Purpose District of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to make the existing campground a conforming use and located in the NW ¼, SE ¼ & SW ¼, SE ¼, Section 15, Township 15 North, Range 7 East to include Lots 4 & 5 of CSM 4560, Lot 1 of CSM 4561 and Lot 1 of Deep Lake Assessor's Plat #1, (approx. 13.1 acres), Town of Jackson, Adams County, Wisconsin. It was noted that the Town of Jackson did not have any objections. Delores Benish was present to explain that she has owned and operated the campground since 1974. Nothing is currently being changed, they just want to make the use conforming. Barb Morgan made a motion to grant the rezoning request and Conditional Use, and forward that recommendation to the County Board for final action. Jack Allen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Bruce M. & Luann M. Livingston – Rezoning request of a parcel (ten acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow the construction of a garage and future improvements to property located in the E ½, E ½, Section 6, Township 16 North, Range 6 East, Lot 1 of CSM 4019 at N2507 State Road 13, Town of Easton, Adams County, Wisconsin. (Note: The property is zoned R2 Rural Residential under the Adams County Comprehensive Zoning Ordinance.). Bruce Livingston was present to explain that he wants to remove the Conservancy District from his property so that he can make improvements to his property. The request was for the full ten acre parcel, which only about three quarters of that was zoned Conservancy. The completed Committee Findings checklist showed a total score of 379, with an average score of 54.14. (A score of 48 (80%) or higher is required for a recommendation of approval) Mark Hamburg made a motion to grant the rezoning in part. After some discussion it was the Committee's consensus to run a straight line from north to south twenty yards west of the retention pond and rezone that portion east of that line that is in Conservancy to Recreational/Residential and forward that recommendation for that portion of the above-described property, to the County Board for final action. Rocky Gilner seconded the motion. Roll Call Vote: 7 -Yes. Motion carried. Chris Rhinehart – Conditional Use Permit request under Section 5-3.03(A) (19) of the Adams County Comprehensive Zoning Ordinance to allow removal of more than 2500 sq. ft. but less than one acre of sand from property in an A1 Exclusive Agriculture District and located in the SW ¼, SE ¼, Section 25, Township 16 North, Range 5 East on the corner of 14th Drive and Evergreen Avenue in the Town of Easton, Adams County, Wisconsin. (Note: The purpose of this request is to level an agricultural field by removing a ridge.) Dave Dehmlow was present to represent Mr. Rhinehart. Mr. Dehmlow explained that there is a small ridge approximately 100' x 400' dividing the property. Mr. Rhinehart would like Mr. Dehmlow to scrape off the vegetation, take out the top soil, remove the sand ridge then replace the top soil and replace the vegetation in that area. Mark Beda, adjacent land owner stated that he didn't have any objection to the request but asked if there was plans for irrigation on the parcel.

Mr. Dehmlow stated that he didn't believe so, but he didn't know for sure. Discussion was held. Rocky Gilner made a motion to grant the Conditional Use Permit. Larry Babcock seconded the motion. Roll Call Vote: 7 Yes. Motion carried. D. Edward, LLC – Rezoning request of 37.18 acres from an A1 Exclusive Agriculture District to an R1-Large Lot Residential District (11.13 acres) and to an A3 Secondary Agriculture District (26.05 acres) to allow the property to be split for future building lots and located in the NE ¼, SW ¼, Section 15, Township 15 North, Range 7 East, Fish Lane, Town of Jackson, Adams County, Wisconsin. Owner Dale Daggett was present to explain that he has owned the property for years and has a plan to develop the parcel into seven lots. Jack Allen made a motion to grant the request as submitted and forward that recommendation to County Board for final action. Mark Hamburg seconded the motion. Discussion was held. Roll Call Vote: 6 – Yes. 1 – Recused. (Theisen) Motion carried.

Chairman Stuchlak closed the public hearing portion of the meeting and stated that public participation will be taken as needed.

Chairman Stuchlak stated that the only thing to do now is set a new date for a Public Hearing for the Forestry District. Two dates in May were suggested. Phil McLaughlin suggested that maybe the new committee members would set that date. Discussion was held as to how the Public Hearing is advertised. Mr. McLaughlin indicated that the Public Hearing is noticed for two weeks in the local paper as well as numerous sites throughout the County.

It is also posted in many public buildings, notices are mailed to County Clerks to post in the Towns, it's on the County Web site, etc. Jack Allen made a motion to set the date for May 11 with an alternate date of May 18. Discussion was held. Mark Hamburg seconded the motion but to amend the date to May 18, 2016 at 6:00 P.M. at the Community Center. All in favor.

Motion carried. Discussion was held regarding how land owners that are affected by the proposed Forestry District would be made aware of this proposal. It was noted that they are not noticed individually, but that a Public Notice is posted in the local paper for two weeks prior to the hearing. There were also articles in the Times/Reporter, Daily Tribune and the Dells Events Newspapers.

Randy Theisen made a motion to accept the minutes from the March 2, 2016 meeting as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Mark Hamburg made a motion to take a short recess. Jack Allen seconded the motion. All in favor. Motion carried.

RECESS: 1:55 P.M.
RECONVENE: 2:00 P.M.

County Surveyor Greg Rhinehart presented his report for the month of March. Mark Hamburg made a motion to accept the surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried. Discussion was held on a preliminary job description for future County Surveyor. Mark Hamburg asked whether the job description was consistent with other County's. Full time, part time, or part time contracted were discussed. No action was taken. Chairman Stuchlak asked that this be placed on the May Agenda.

Register of Deeds: Jodi Helgeson informed the Committee that from March 2015 to present, 34,000 records have been enhanced. Discussion was held. Mark Hamburg made a motion to approve the Register of Deed's report as submitted. Barb Morgan seconded the motion. All in favor. Motion carried.

Land Information: Jodi Helgeson stated that they have received funds for the Base Budget Project. Discussion followed. Barb Morgan made a motion to accept the Land Information report. Randy Theisen seconded the motion. All in favor. Motion carried.

Phil McLaughlin stated that the Farmland Preservation advisory committee cannot really proceed until after the Public Hearing for the proposed Forestry District since the plan maps, preservation maps and forestry maps all tie together. Chairman Stuchlak requested that this remain a running agenda item.

Jack Allen requested that if a citizen has comments or questions for Board members, they should have them put in the County Board Supervisors mail boxes.

Planning & Zoning Updates: None.

The Financial Report for the month of February was presented to the Committee for review and approval. Jack Allen made a motion to accept the Financial Report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Committee meeting is scheduled for May 4, 2016 at 1:00 P.M.

Barb Morgan made a motion to adjourn. Rocky Gilner seconded the motion. All in favor. Motion carried.

Adjourned: 2:36 P.M.

Joe Stuchlak, Chair

Barbara A. Morgan
Barb Morgan, Vice-Chair

Randy Theisen

Al Sebastiani

Rocky Gilner

Larry Babcock

Mark Hamburg

Cathy Allen, Recording Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
SPECIAL MEETING MINUTES: April 18, 2016

The Special Adams County Planning & Zoning Meeting was called to order by Chairman Joe Stuchlak at 8:30 A.M. on Monday April 18, 2016 at the Springville Town Hall at 3143 State Road 13 with the following members present: Mark Hamburg, Barb Morgan, Rocky Gilner, Randy Theisen, Larry Babcock and Al Sebastiani. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary.

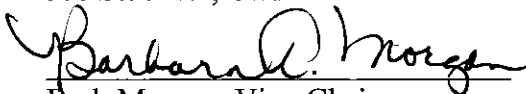
Al Sebastiani made a motion to approve the agenda. Rocky Gilner seconded the motion. All in favor. Motion carried.

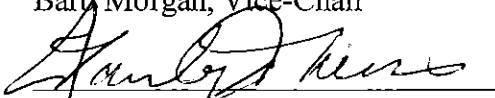
Chairman Joe Stuchlak stated that the purpose of the meeting was to cancel the Public Hearing for the proposed Forestry District. Mark Hamburg made a motion to cancel the Forestry District Public Hearing scheduled for May 18, 2016 because of the possible reorganization of the Committee since the elections, and to allow those members that may be new, to familiarize themselves with the proposed Forestry Zoning and set a new hearing date if and when they see appropriate. Randy Theisen seconded the motion. All in favor. Motion carried.


Mark Hamburg made a motion to adjourn. Rocky Gilner seconded the motion. All in favor. Motion carried.

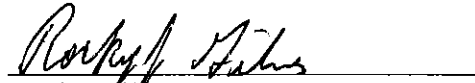
Adjourned: 8:35 P.M.

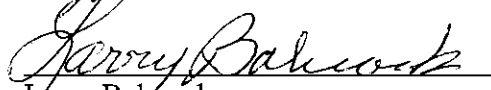
Joe Stuchlak, Chair


Barb Morgan, Vice-Chair

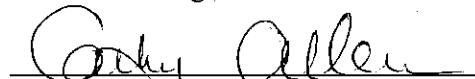

Randy Theisen


Al Sebastiani


Rocky Gilner


Larry Babcock

Mark Hamburg


Cathy Allen, Recording Secretary

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: May 4, 2016

Cindy Phillippi, Adams County Clerk, called the Adams County Planning & Zoning Committee Meeting to order at 12:30 P.M. on Wednesday May 4, 2016 with the following members present: Larry Borud, Fred Nichol, Randy Theisen, Larry Babcock, Rocky Gilner, Barb Morgan and Al Sebastiani. Ms. Phillippi asked if the meeting had been properly noticed. Phil McLaughlin stated that it was. Ms. Phillippi opened the nominations for chair. Randy Theisen nominated Rocky Gilner. Larry Babcock nominated Barb Morgan. There were no further nominations. Cindy Phillippi asked Gilner and Morgan if they accepted the nomination. Both said yes. Nominations were then closed. Cindy Phillippi called for a voice vote. Larry Borud(Morgan); Fred Nichol(Gilner); Randy Theisen(Gilner); Larry Babcock(Morgan); Rocky Gilner(Gilner); Barb Morgan(Morgan); Al Sebastiani(Gilner). Larry Babcock nominated Barb Morgan. Rocky Gilner became chair by majority vote. Cindy Phillippi left the meeting and Chairman Gilner opened nominations for Vice-Chair. Larry Babcock nominated Barb Morgan. Rocky Gilner nominated Randy Theisen. Nominations were closed. Randy Theisen declined the nomination. Barb Morgan became Vice-Chair by unanimous voice vote.

Pledge of Allegiance. Al Sebastiani made a motion to approve the agenda. Larry Borud seconded the motion. All in favor. Motion carried. It was noted that the Public Hearing could not commence until the publicized time of 1:00 P.M. Discussion was held. Randy Theisen made a motion to deviate and start with item #14 Planning & Zoning Updates. There were none.

The Financial Report for the month of March was presented to the Committee for review and approval. Randy Theisen made a motion to accept the Financial Report as presented. Larry Babcock seconded the motion. All in favor. Motion carried.

Correspondence: None.

Register of Deeds: Jodi Helgeson stated that the office is status quo.

Land Information: Jodi Helgeson stated that they are reviewing the State Program Plan. Ms. Helgeson stated that they are also trying to see if the 2010 LIDAR maps can be used to update the inaccuracy of the Flood Maps. Phil McLaughlin noted that the dam shadow maps are also inaccurate. Discussion was held. Al Sebastiani made a motion to accept the Register of Deeds and Land Information reports. Randy Theisen seconded the motion. All in favor. Motion carried.

Larry Borud made a motion to accept the minutes from the April 6 and April 18, 2016 meetings as presented. Larry Babcock seconded the motion. All in favor. Motion carried.

County Surveyor Greg Rhinehart presented his report for the month of April. Randy Theisen made a motion to accept the surveyor's report as presented. Larry Babcock seconded the motion. All in favor. Motion carried.

Chairman Rocky Gilner noted that although roll call was taken earlier, he would like the Committee to introduce themselves to those present.

Public Hearings: Bonita J. Petersen – Rezoning request of a 4.17 acre parcel from an A3 Secondary Agriculture District to an R1-LL Single Family Residential District in order to correct an illegal land division with a Certified Survey Map on property located in the NE ¼, SE ¼, Section 13, Township 14 North, Range 7 East, at 3867 1st Lane, Town of New Haven, Adams County, Wisconsin. It was noted that the Town of Jackson did not have any objections. Scott Hewitt, Land Surveyor for Grothman & Associates was present to explain that the rezone was necessary to submit a Survey. Discussion was held. Fred Nichol made a motion to grant the

rezoning request and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. RLDS Church Camp Oak Hills – Rezoning request of a portion of a parcel (68.41 acres) from an A1 Exclusive Agriculture District to a B1 Rural Business District with a Conditional Use Permit under Section 5-12.03 (E) to allow continued use as a campground with bunkhouses, cabins and lake lodge along with a Conditional Use Permit under Section 5-3.03 (A) (21) for the A1 Exclusive Agriculture portion (36 acres) to allow youth farming education on property located in Section 6, Township 15 North, Range 7 East, Lot 1 of CSM 5818 at 3002 and 3018 Cty Trk B, Town of Jackson, Adams County, Wisconsin. Jeremy LaSage along with his wife Cynthia, prospective buyers were present to explain that they wish to purchase the property and continue using it as a camp for children as it has been used for over forty years. Murray Barentine, representative for the Church of Christ-owner was present to lend support and approval of the request. It was noted that the Town of Jackson did not object to the request. Discussion was held. Randy Theisen made a motion to approve the rezoning and forward that recommendation to the County Board for final action. Larry Borud seconded the motion. Roll Call Vote: 7 -Yes. Motion carried. Discussion was held regarding a Conditional Use Permit under Section 5-3.03 (A) (21) for the A1 Exclusive Agriculture portion (36 acres) to allow youth farming education on the property. Phil explained that originally, the applicant included the Conditional Use request because he thought the amount of animal waste generated would require state approval and ATC 51 and that was not the case, it was for religious/institutional purposes. Discussion was held regarding the Conditional Use request as far as how many people would be present at any given time and whether any conditions needed to be placed on the Conditional Use. It was noted that campgrounds are approved by and must follow State regulations. Barb Morgan made a motion to grant the Conditional Use Permit as long as State regulations are followed. Larry Borud seconded the motion. Roll Call Vote: 7 Yes. Motion carried.

Chairman Gilner closed the public hearing portion of the meeting and stated that public participation will be taken as needed.

For the benefit of the new Committee members, Phil McLaughlin explained the Farmland Preservation program. Mr. McLaughlin stated that there has been only one Ad Hoc Committee meeting and that not much can be accomplished until the proposed Forestry District is completed one way or the other. Chairman Gilner requested that the subject be kept on future agendas.

Forestry District: Phil McLaughlin explained the process of implementing a Forestry District to those present, stated that there is a Draft and agrees that it needs some changes. Mr. McLaughlin stated that the new members need to become familiar with the process and the proposed Draft. Discussion was held regarding some of those changes and the proposed maps. Mr. McLaughlin was instructed to get copies of Forestry District requirements from other Counties. Fred Nichol made a motion to postpone rezoning of privately owned wooded land to F1 & F2. Motion died for lack of a second. It was the consensus of the Committee for Mr. McLaughlin to update the current Draft with new information and bring to the next meeting for review and possibly set a date for a Public Hearing on the matter.

Septic Tank Maintenance: Discussion was held regarding how many notices get sent out in a year, problems with the permit tracking software accepting information and electronic reporting by pumpers. Planning & Zoning submitted recommendation of a fee schedule with compliance dates for the Septic Tank Maintenance Citations with the intent to submit that schedule to the Judge for his review and possible acceptance. Barb Morgan made a motion to accept the recommended fee schedule and place the discussion of a possible second

Adams County Planning & Zoning
Committee Meeting Minutes
May 4, 2016
Page #3

notice for Septic Tank Maintenance on the June agenda. Larry Borud seconded the motion. All in favor.
Motion carried.

The next Committee meeting is scheduled for June 1, 2016 at 1:00 P.M., unless there is a Conservancy Rezone request.

Al Sebastiani made a motion to adjourn. Larry Babcock seconded the motion. All in favor. Motion carried.

Adjourned: 2:36 P.M.

Rocky Gilner, Chair

Larry Borud

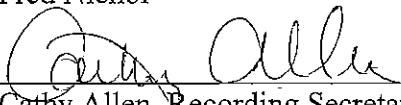
Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Fred Nichol

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
April 14, 2016
9:00 a.m.

The meeting was called to order by Chairman Repinski at 9:00 a.m. The meeting was properly announced. Roll Call: Repinski, Gilner, Kotlowski and Pisellini. Excused, Djumadi. Also present, Waugh, Zander, Kubisiak, Hamman, Sedlar, Dave Trudeau and Amy Luebke (DNR).

Motioned by Kotlowski/Gilner to approve the Agenda. Motion carried by unanimous voice vote.
Motioned by Pisellini/Kotlowski to approve the March 10, 2016 minutes. Motion carried by unanimous voice vote.

Item #6 Open and act on bids for tax foreclosure property/resolutions/policies. Motioned by Pisellini/Gilner to accept the bids for tax property #28 and #29. Motion carried by unanimous voice vote. Motioned by Kotlowski/Pisellini to send #28 and #29 to county board. Motion carried by unanimous voice vote.

Zander mentioned the In-Rem letter adopted by Ord. #9-2014 to accept this letter as policy. Motioned by Gilner/Pisellini to accept the letter as policy. Motion carried by unanimous voice vote.

Item #7 Update on property at 930 Buttercup, Town of Big Flats. Call owner about the property so we can go in and check out the buildings after we get the deed.

Item #8 Discuss and/or act on Safety Plans: Ergonomic Program; General Safety & Safe Work Practices; Fire Prevention Policy and Tools & Equipment Policy. Motioned by Pisellini/Kotlowski to approve as presented. Motion carried by unanimous voice vote.

Item #10 Update on maintenance items. Repinski asked Trudeau and Luebke why they were present. They wanted to talk about Firewise proposal. No action will be taken.
Hamman gave update on fairgrounds/4H building: filing for permit to upgrade electric, groundwater run-off-need to go back and finish up. Health & Human Services: inspecting & sealing parking lots, getting proposal for annex roof repairs.

Item #9 Update on Veterans Memorial in Adams County by Scott Sorenson. Sorenson and Grignano present at 10:00. Presented a proposal for electric and removal of trees. Added Merchant Marines as 6th emblem, talk of a time capsule. Sedlar mentioned making maps of underground utilities.

Item #11 Update on courtroom safety. Sheriff will draft a policy for the public regarding cell phones, guns, etc. Getting a proposal for security glass in circuit court office.

Next meeting date is May 12, 2016 at 9:00 a.m. Room A160.

Items for next agenda: Update on property at 930 Buttercup, Town of Big Flats, update on Veterans Memorial in Adams County by Scott Sorenson.

Motioned by Kotlowski/Gilner to adjourn at 10:30 a.m.

Respectfully submitted,



Barb Waugh, Recording Secretary

These minutes have been approved by the committee.

Public Safety & Judiciary Committee
Wednesday, April 13, 2016
9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Jack Allen, Robert Grabarski, and Jerry Kotlowski – Robert Eggebrecht and Orin Nigh were excused.

Others present: Carol Collins, Tania Bonnett, Dennis McFarlin, Kathie Dye, Jane Gervais, Marilyn Rogers, Sam Wollin, Terry Fahrenkrug, Ryan Greeno, and Thad Kubisiak

Motion by Kotlowski to approve the agenda, seconded by Grabarski. Motion carried by unanimous vote. Eggebrecht and Nigh – Excused.

Motion by Grabarski to approve the March 9, 2016 minutes, seconded by Kotlowski. Motion carried by unanimous vote. Eggebrecht and Nigh – Excused.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett – Present

Committee was provided with the financial report for March. There were no questions. The office continues to be busy. There are trials scheduled for this summer. Bonnett explained that Jonathan is handling more cases. Discussion was held regarding the supervision of the Community Service Office. Bonnett explained that when Kathie Dye took over as Clerk of Circuit Court the supervision was transferred to the DA's Office. Bonnett stated the supervision is minimal and the only time they come to her is for policy issues so it would be more appropriate to have the supervision transferred to the Judge. **Motion by Kotlowski to move the supervision of the Community Service Office from the DA to the Judge, seconded by Grabarski.** Further discussion was held due to concerns of not knowing much about the position/program. Dye explained the program in more detail. Committee was also informed that it had to go before the committee previously when the supervision was transferred to the DA's Office. **Motion carried by unanimous vote. Eggebrecht and Nigh – Excused.**

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was unable to attend the meeting. There was no written report to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for March. McFarlin stated that everything is going well and stated that Judge Wood has given him a few extra duties. There were no questions.

Child Support – Janet Leja – Not Present

Child Support was not scheduled to attend the meeting. Committee was provided with the written and financial reports for March along with Leja's presentation from the Child Support's Annual Directors' Dialogue on Child Support Agency Partnerships. There were no questions.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with a written and financial report for March. Dye was not scheduled to attend the meeting, but informed the committee that she was present to address any questions regarding the transfer of supervision of the Community Service Office from the DA to the Judge. There were no questions on the reports.

Register in Probate – Chris Langer – Not Present

The Register in Probate Office was not scheduled to attend the meeting. Committee was provided with a written and financial report for March. There were no questions.

Emergency Management – Jane Gervais – Present

Committee was provided with the financial report for March. There were no questions. Gervais informed the committee that she was awarded a confined space training grant in the amount of \$4,284.84. The amount of the grant will not cover all expenses so the Safety Committee agreed to pay \$568.00 for the trainer. Gervais was also awarded a hazardous material emergency preparedness grant in the amount of \$4,337.60 for the functional exercise with the railroad for a crude oil spill. Gervais informed the committee that she hit a turkey with her vehicle when attending the Jackson town board meeting. She will be getting an estimate in Madison for the repairs and will be requesting mileage reimbursement for that.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with the written and financial reports for March. Rogers stated they have been very busy. The call volume is up from previous years. Rogers informed the committee that the police chaplain was used and that went well. Rogers explained she recently had an unclaimed body and that a friend is now stepping forward to claim the body. Rogers stated she would like to waive the \$200.00 removal fee for this case and is asking the committee for their approval. **Motion by Grabarski to approve waiving the \$200.00 removal fee for this case, seconded by Kotlowski. Motion carried by unanimous vote. Eggebrecht and Nigh – Excused.**

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the animal control report and financial report for March. There were no questions. Wollin informed the committee that the jail administrator has resigned and that two applications have been received so far. The job description for the jail administrator has already been updated and it was explained that the position needs to be reclassified to a lower grade. Committee was updated on the recent jail inspection and Wollin stated it went smoothly with only a few small issues. Greeno informed the committee that the Sheriff's Office was awarded three separate traffic enforcement grants for a total of \$57,500 along with a \$5,000 equipment grant. Wollin discussed leasing squads versus purchasing squads and the decision to go to purchasing squads outright in the future. It was explained that 2017 will be the last year that lease payments will be owed so now is a good time to transition over to purchasing squads.

The Committee will convene in closed session per Wis. Stats. §19.85(1)(f), for purposes of considering medical data of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Discuss and/or act on an employee request for additional leave time per union contract. **Motion by Grabarski to convene in closed session per Wis. Stats. §19.85(1)(f), seconded by Kotlowski. Voice vote: Allen-Yes, Grabarski-Yes, Kotlowski-Yes, Eggebrecht-Excused, and Nigh-Excused. Motion carried by voice vote.** Committee convened in closed session at 9:51 a.m. and those present for the closed session were Allen, Grabarski, Kotlowski, Wollin, Fahrenkrug, Greeno, Wagner, and Kubisiak.

The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. **Motion by Grabarski to reconvene in open session per Wis. Stats. §19.85(2), seconded by Kotlowski. Voice vote: Allen-Yes, Grabarski-Yes, Kotlowski-Yes, Eggebrecht-Excused, and Nigh-Excused. Motion carried by voice vote.** Committee reconvened in open session at 10:11 a.m.

Motion by Kotlowski to deny the request for extended leave for Kristin Ballew, seconded by Grabarski. Motion carried by unanimous vote. Eggebrecht and Nigh – Excused.

Motion by Grabarski to approve vouchers and monthly expense reports as presented, seconded by Kotlowski. Motion carried by unanimous vote. Eggebrecht and Nigh – Excused.

Identify upcoming agenda items: None at this time

Set next monthly meeting date as May 11, 2016 at 9:00 a.m.

Motion by Kotlowski to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Eggebrecht and Nigh – Excused. Meeting adjourned at 10:13 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, April 13, 2016, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT:

Florence Johnson, Chair
Larry Babcock, Vice-Chair
Paul Pisellini
Barb Morgan
Mark Hamburg

OTHERS PRESENT:

Brenda Quinnell, SW Director
Thaddeus Kubisiak, County Manager/Admin Coordinator
Robert Grabarski
Everett Johnson
Ryan Krizan (left meeting at 6:20)

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, MORGAN, PISELLINI, and HAMBURG.

APPROVAL OF AGENDA: *Motion by Babcock, second by Hamburg, to approve the agenda as presented. All in favor; motion carried.*

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED.

OPEN FARMLAND LEASE BIDS: Only one bid was received. A sealed bid from Ryan Krizan was opened and read into the record with a bid of \$31.00 per acre for three (3) years for approximately 10 acres.

ACCEPT A BID AND APPROVE LEASE AGREEMENT: *Motion by Hamburg, second by Morgan, to accept the bid for a three (3) year period at \$31.00 per acre for approximately ten (10) acres. If the acreage farmed is less than ten (10) acres, then the amount will be adjusted in 2017; but if it is more, then the difference owed will be paid by July 31, 2016. An amendment to the lease will be added once the actual acres farmed is verified by FSA and GPS calculations. All in favor; motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM THE MARCH 9, 2016 REGULAR SOLID WASTE MEETING: *Motion by Hamburg, second by Pisellini, to approve the Open Session minutes as presented for the March 9, 2016 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Robert Grabarski asked to speak to the Committee regarding the proposed tire disposal prices at the upcoming Clean Sweep in July. Grabarski expressed concern over a higher cost for larger tires, fearing that the tires would not be disposed of properly and create mosquito breeding grounds. Quinnell will look into the past volumes of tires disposed, approximate costs, and dollars budgeted through UW Extension. This item will be on the agenda next month.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no communications, correspondences or other business matters presented.

FINANCIAL REPORT: Review and discussion of the financial reports presented. *Motion by Hamburg, second by Babcock, to accept the financial reports as presented. All in favor; motion carried.*

UPDATE ON PROPERTY INSURANCE: Kubisiak reported that he continues to study other options.

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated April 13 2016 (see attached copy). *Motion by Morgan, second by Babcock, to approve the Site Report as presented. All in favor; motion carried.*

SCALE REPAIRS/HIGHWAY USAGE: Quinnell presented an estimate from Badger Scale for repair of the scale and a history of repairs over the years. A discussion was held regarding highway usage and user fees. It was recommended that the fees be delayed until next year so that it can be budgeted by highway.

APPROVE AMERICAN TRANSMISSION COMPANY LEASE: Quinnell provided a copy of a lease as provided by American Transmission Company for storage of poles and equipment this summer at a rate of \$200.00 per month for seven (7) months. *Motion by Hamburg, second by Pisellini, to accept the lease with spelling corrections made. All in favor; motion carried.*

CARTON RECYCLING: Quinnell reported that the department will begin recycling cartons, working with the school district and advertising this change beginning this summer. Small grants are available to help offset start-up costs.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were none.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were none.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items and tire disposal information for Clean Sweep.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, May 11, 2016 at 6:00 PM at the Landfill.

Motion by Morgan, second by Babcock, to adjourn until the next meeting. All in favor; motion carried. Meeting adjourned at 7:41 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT ATTACHED

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934


ADAMS COUNTY SURVEYOR'S REPORT # 509

Report for the month of April, 2016

The 2016 Project in Dell Prairie, New Haven, Jackson and Springville has continued.

I am continuing to respond to queries from the public and perform the duties of my office.

Respectfully Submitted;

 5/4/2016
Gregory P. Rhinehart,
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2016

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00	6,051.41	100.00
Balance	\$3,575.00	\$19,448.59	\$ 200.00
FEBRUARY	325.00		
Balance	\$3,250.00	\$19,448.59	\$ 200.00
MARCH	325.00	7,968.54	
Balance	\$2,925.00	\$11,480.05	\$ 200.00
APRIL	325.00		
Balance	\$2,600.00	\$11,480.05	\$ 200.00
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total			

**Extension Committee
Minutes of Meeting
April 12, 2016 @ 1:00PM**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. by Chair, Florence Johnson.
2. **Roll Call: Board Members:** Florence Johnson, Robin Skala, Larry Borud and Dan Wysocky – Present.
Extension Staff: Jennifer Swensen, Leah Eckstein, Angela DeSmith and Linda Arneson – Present.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Wysocky and Second by Borud to approve agenda. Motion carried by unanimous voice vote.
5. **Approve Minutes:** Motion by Wysocky and Second by Skala to accept minutes of the March 8th Extension Committee meeting with the following corrections:
 - Item 8c. Motion by Gilner
 - Item 8f. Motion by Wysocky second by Skala to move Agenda item 8f to follow item 5.Motion carried by unanimous voice vote.
6. **Public Participation:** None
7. **Communication:** nEXT Generation workgroup nominations sent out by state.
8. **Items for Action or Discussion:**
 - a) **Family Living Position:** Eckstein has turned in her resignation and it has been accepted by Tom Schmitz, North Central Region Director. Schmitz will work with the Family Living Department on the next steps.
 - b) **Review and place on file monthly reports of Jennifer Swensen, Leah Eckstein, and WNEP:** Monthly reports discussed. Motion by Wysocky Second by Borud to place monthly reports on file. Motion carried by unanimous voice vote.
 - c) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - d) **Review Check Summary and Financial Statements:** Check Summary and Financial Statements for March were reviewed and discussed. Motion by Wysocky Second by Borud to place Check Summary and Financial Statements on File. Motion carried by unanimous voice vote.

- e) nEXT Generation Update: The state is seeking nominations of people to serve on the various nEXT Generation workgroups. Nominations are due April 12th. Wysocky will submit his name.
- f) Community Center – Updates: Photos were taken after the March Extension Committee meeting and forwarded to Rocky Gilner. They were presented at the Property Committee meeting. Extension mentioned the need for additional keys to be used for afterhours users of the Community Center. Motion by Borud Second by Skala that members of the Extension Committee, Property Committee and County Manager be copied on all Extension and Community Center Maintenance Requests. Motion carried by unanimous voice vote.
9. **Set Next Meeting Date**: May 10, 2016
10. **Agenda Items for Next Meeting**:
- nEXT Generation Update
 - Community Center
11. **Adjourn**: Motion by Borud and Second by Wysocky to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 1:46 p.m.

Minutes taken by
Linda Arneson
Recording Secretary
UW-Extension, Adams County

Robin Skala, Committee Secretary

THESE MINUTES HAVE NOT YET BEEN APPROVED BY COMMITTEE